

NTA Regular Meeting
2901 N Van Buren – Enid, OK
August 30, 2018 2:00 PM

- I. CALL TO ORDER – Marc Bolz
 - A. Roll Call
 - Present**
 - Marc Bolz Jonathon Cross Donnie Head Gary May
 - Absent**
 - Rita Kroll
 - B. Introduction of Guests-Marc Bolz
 - Jean Blough - CST
 - C. Approval of Minutes
 - Cross motioned to approve with a second by May. Voted Yes – Bolz, Cross, Head and May. No – None. Motion carried.

- II. REPORTS
 - A. CST Report
 - a. Jean shared that new employees were hired in Watonga, Perry and Kingfisher. Currently have 44 employees.

- III. BUSINESS
 - A. CST Handbook – Cross gave a draft to Dale Frech with ACCO. Encouraged a few changes. Michael and Cross working on those now. Would like to have final draft for approval at the November meeting. No action taken at this time.
 - B. NTA Employee safety – ACCO encouraged the use of Autry for safety training. Contacting Gary Snyder for further assistance. More info to come at the November meeting.

- IV. NEW BUSINESS
 - A. CST Operations Manual almost done. Cecil Michael has been working on that. Will review at the November meeting.

- V. PUBLIC PARTICIPATION
 - A. None.

- VI. Motion to adjourn was made by Gary May. All voted yes. Motion carried.

Adjourned 2:36 PM