

NODA BOARD & CEDS AMENDED MEETING MINUTES

2901 N. Van Buren, Enid, OK 73703

1:00 pm Thursday, February 24, 2022

I. **CALL TO ORDER**-Marc Bolz (1:00 pm)

A. Flag Salute

B. Roll Call-Jennifer Firdard

Present

Marc Bolz	Noel Clonts	Jay Hague	Chris Henderson
Max Hess	Gary May	Scott Morris	Jeff Moss (1:04)
Howard Powell	Philip Schrahl	Jason Shanks	Tiffany Tillman
Alvie Trissell	Toby Walker		

Absent

Travis Darr	Mary Dungan	Marci Hyde	Dixie Johnson
Catherine Lantz	Dea Mandevill	Brandon Shultz	

C. Introduction of Guests-Marc Bolz

a. None.

D. Approval of Minutes.

Hess made a motion to approve the minutes with a second from Trissell. Voted Yes - Bolz, Clonts, Hague, Henderson, Hess, May, Morris, Moss, Powell, Schrahl, Shanks, Tillman, Trissell and Walker. No – None. Motion carried.

II. **REPORTS**

A. Hyde – As of 12/31/2021 83 entities have paid NODA dues totaling \$75,319.50.

B. The Board reviewed the following: from July 1-Dec 31, 2021: Total Revenue \$1,108,387.70. Total Expense \$1,041,713.36. Giving a profit of \$66,674.34.

C. Staff Reports – Emailed with the board packet. No additions at this time.

III. **BUSINESS** (To meet, discuss and possibly take action on the following items)

A. Executive Director – Jonathon Cross

1. NODA has the best employees. They work hard and we sure appreciate them.
2. I want to thank Jessica and Jennifer for their hard work over the past couple of weeks on helping the last remaining entities complete their ARPA applications by 2/18/22. Only two did not apply.
3. Vicki Eggers has completed her EDA grant in Garfield County. Ribbon cutting for the Garfield County Industrial Park is on 3/2/22.
4. Susmita Som has been busy assisting with ward redistricting maps. Our Attorney asked her to assist Tonkawa, Waynoka, Perry and Blackwell.
5. I want to stress again how NODA is here to help you with ARPA fund processing. If you want us to help you with applications to cities/towns

requesting county ARPA funds we can. We can take a REAP grant approach for the application and use a CDBG rules for administering. That is what other COGS are offering to their entities. We would ask for a 3% admin fee for funded projects.

6. Vicki Eggers, Jessica Jantzen and Jennifer Firdard spoke during the Northwest Oklahoma Alliance Luncheon on 2/22/22.
 7. We are still going to work with our folks at the Capitol to request more funding in the Sub-state program, Rural Fire program and REAP program.
 8. CTS Drivers have new smart phones. They will use applications to assist with time cards and transportation tracking.
 9. The FY21 Audit is not complete. Still having issues with it. We will aim for the March 2022 meeting to present.
 10. Commissioners at these counties need to appoint a commissioner to the NODA Board: Alfalfa, Garfield, Kingfisher and Noble. Please do this at a meeting and notify NODA in writing of the appointment by March 2022 board meeting.
- B. Morris made a motion to approve the resolution for the Section 5311 grant program for program year FY23 with a second from Hague. Voted Yes - Bolz, Clonts, Hague, Henderson, Hess, May, Morris, Moss, Powell, Schrahl, Shanks, Tillman, Trissell and Walker. No – None. Motion carried.
- C. Walker made the motion to authorize Marc Bolz to execute necessary activities for the Section 5311 grant program for program year FY23. Clonts made the second. Voted Yes - Bolz, Clonts, Hague, Henderson, Hess, May, Morris, Moss, Powell, Schrahl, Shanks, Tillman, Trissell and Walker. No – None. Motion carried.
- D. Clonts made a motion to approve the resolution for CEDS extension with a second from Walker. Voted Yes - Bolz, Clonts, Hague, Henderson, Hess, May, Morris, Moss, Powell, Schrahl, Shanks, Tillman, Trissell and Walker. No – None. Motion carried.
- E. Jennifer Firdard shared the progress on the Loyal REAP grant KF20-5. It is slow going. No action required.
- F. Jessica Jantzen gave an update on the following:
1. ARPA – applications are done. First Report for entities is 4/30/22. If NODA helps we need to have them done by 4/22/22 due to a conference taking sever staff out at the end of April. The new portal for the report is through the US Treasury. Jessica is working with OML on a smoother training on this portal rollout.
 2. Housing – Okeene has the first pre-qualified person. Ringwood has sever lots on the website for sale. OEDA towns are starting to show interest. Jessica is sharing info with OEDA so they can manage this. No action required.
- G. Susmita Som share her work on several communities for CIP, Comprehensive Plan and Ward Redistricting. No action required.

IV. **NEW BUSINESS** (In accordance with Section 311 (9) O.S. Title 25.)

- A. Due to a conference being scheduled at the end of April 2022, we need to consider moving that meeting up a week. Will place on the March 2022 agenda for approval.

V. **PUBLIC PARTICIPATION**

- A. None.

VI. Hess made the motion to adjourn. Second from Hague. All voted yes.

Adjourned at 2:03 PM.