

# NODA BOARD & CEDS REGULAR MEETING MINUTES

2901 N. Van Buren, Enid, OK 73703

1:00 pm Thursday, January 25, 2024

## I. **CALL TO ORDER**-Marc Bolz (1:00 pm)

- A. Flag Salute
- B. Roll Call-Marci Hyde

### **Present**

Marc Bolz	Noel Clonts	Kelly Fanning	Max Hess
Marci Hyde	Dixie Johnson	Catherine Lantz	Gary May
Jeff Moss	Howard Powell	Philip Schrahl	Brandon Schultz
Bill Seitter	Jason Shanks	Toby Walker	

### **Absent**

Travis Darr	Chris Henderson	Ashley Humphrey	Dea Mandevill
Michael Roach			

- C. Introduction of Guests-Marc Bolz

- 1. C.J. Runyon, Auditor

- D. Approval of Minutes.

Fanning made a motion to approve the minutes with a second from Clonts. Voted Yes – Bolz, Clonts, Fanning, Hess, Hyde, Johnson, Lantz, May, Moss, Powell, Schrahl, Schultz, Seitter, Shanks, and Walker. No – None. Motion carried.

## II. **REPORTS**

- A. Hyde – As of 1/18/24 94 entities have paid NODA dues totaling \$100,759.10.
- B. The Board reviewed the following: from July 1, 2023 – November 30, 2023: Total Revenue \$1,039,395.17. Total Expense \$1,013,681.46. Showing a profit of \$25,713.71.
- C. Staff Reports – Emailed with the board packet.

## III. **BUSINESS** (To meet, discuss and possibly take action on the following items)

- A. Executive Director – Jonathon Cross

- 1. Marc Bolz, retired Garfield Co Commissioner, has been appointed to remain on the board until his replacement at the county is decided.
  - 2. Kingfisher Co Cities/Towns vote was held to fill that seat on our board. All Cities/Towns voted and selected City of Kingfisher Mayor, Geoff Covalt. We will contact him about his selection and invite him to our next meeting.
  - 3. Blue Peak was hired for internet services at CST offices: Blackwell, Perry, Tonkawa. Pioneer internet for Kingfisher. Still work on Watonga's office.
  - 4. The Conference Room video system is finally up and running.
  - 5. RK Black was hired for IT services.
  - 6. All of NODA was transitioned over to Microsoft 365. Susmita Som is having big issues with this change. Susmita, Jonathon and RK Blacks are working to resolve this.
  - 7. ODOT payments to CST are caught up to September 2023. Waiting for the rest.

8. Vicki Eggers won an Economic Development Impact award from NADO for the work on the Fairview Regional Medical Clinic. Congratulations.
- B. CJ Runyon, NODA's auditor, explained the FY23 audit to the board. May made a motion to accept the audit as presented with a second from Hyde. Voted Yes – Bolz, Clonts, Fanning, Hess, Hyde, Johnson, Lantz, May, Moss, Powell, Schrahl, Schultz, Seitter, Shanks, and Walker. No – None. Motion carried.
  - C. REAP Report:
    1. Firgard presented the contract extension request from the Town of Carmen to the board. They have hired a new engineer and are moving in the right direction now. Hyde made the motion to approve the contract date extension to January 10, 2025, with a second from Walker. Voted Yes – Bolz, Clonts, Fanning, Hess, Hyde, Johnson, Lantz, May, Moss, Powell, Schrahl, Schultz, Seitter, Shanks, and Walker. No – None. Motion carried.
    2. Firgard shared that ODOC will be monitoring NODA REAP grant files on 1/29/24. During the preparation for this meeting, it was found that our REAP grant record retention policy differed than ODOC. NODA has a five (5) year retention policy. ODOC has a seven (7) year policy. We just need to update this to be in compliance with ODOC standards. Hyde made the motion to approve this change to a seven (7) year retention policy with a second from Fanning. Voted Yes – Bolz, Clonts, Fanning, Hess, Hyde, Johnson, Lantz, May, Moss, Powell, Schrahl, Schultz, Seitter, Shanks, and Walker. No – None. Motion carried.
    3. Firgard shared with the Board a request for REAP project modification by the Town of Waukomis. This request was received Wednesday, 1/23/24, night. After much discussion, the NODA board has requested a cost estimate is needed to better evaluate if the modification can take place. We will revisit at the February 2024 meeting.
- IV. **NEW BUSINESS** (In accordance with Section 311 (9) O.S. Title 25.)
- A. None.
- V. **PUBLIC PARTICIPATION**
- A. Eggers asked the Board what kind of business they felt would benefit small communities. Would a laundromat be of interest or be of need in these areas? An individual is interested in constructing some shipping container laundromats if there was a sense of a great need. After a lot of dialog, there was a feeling of 50/50 in the room. Some areas could use one, but others had one or did not need one.
- VI. Hess made the motion to adjourn. Shanks made the second. Adjourned at 1:47 PM.