FY24 NODA REAP APPLICATION

REAP Request Amount:_____

Project Category: *(See FY24 Project Category List. NODA's ranking: #1=highest priority down to #5=lowest priority.)*

    1) Economic Development: _____   4) American's with Disabilities Act (ADA): _____

    2) Infrastructure: _____   5) Other: Municipal_____ Buildings_____ Parks _____

    3) Emergency Services: _____   *(pavilions only)*

Project Name: *(example: resurfacing streets, water line improvements, new fire station, etc.)*

_____

_____

Applicant Information

Name of Applicant:_____

Mailing Address:_____

Physical Address:_____

City:_____ State:_____ Zip Code:_____ County:_____

Telephone:_____ Fax Number:_____

Name of Chief Elected Official and Title:_____

      Email:_____

Name of Clerk:_____

      Email:_____

Population:_____

             (under 7,000 based on the current US Census data)

House District #:_____ Senate District #:_____

Name of Legal Council:_____

Address:_____

City:_____ State:_____ Zip Code:_____

Telephone:_____ Fax Number:_____

Second Party Applicant Information

     (Complete this section only if county is applying on behalf of your entity.)

Name of Second Party:_____

Mailing Address:_____

Physical Address:_____

City:_____ State:_____ Zip Code:_____ County:_____

Telephone:_____ Email:_____

Name of Contact Person and Title:_____

Project Priority and Justification:
(Explain the need of the project and list specific benefits to your community. Why is the project a high priority to fund? Example: economic growth provides jobs, enhances quality of life, attract new residents, etc.)

Project Impact:

Number of Beneficiaries	Number of Homes Built	Number of Businesses Serviced	Number of Permanent Jobs Retained	Number of Permanent Jobs Created

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Consent Order Information

- Is your city/town under OCC consent order / violation?   YES_____ NO_____
    - If YES, is it involved or a part of this project?   YES_____ NO_____
- Is your city/town under ODEQ consent order / violation?   YES_____ NO_____
    - If YES, is it involved or a part of this project?   YES_____ NO_____
- If your consent orders/violations are not involved or a part of this project, why is it not a higher priority than the project you are requesting funds for?

Strategic Planning

- Has your community completed / started a Capital Improvement Plan (CIP)? YES_____ NO_____
    - If YES, what year is your most current CIP? _____
    - If YES, how is this project prioritized (as listed in your CIP)?
        - Mandatory(M)____ Essential (E)____ Desirable (D)____ Deferrable (Y)____ not Listed____
    - *If YES, submit only the Capital Needs Summary form from the CIP. Do not attach the Full CIP.*
- Are you willing to do the project in stages if full funding is not available?   YES_____ NO_____
- Can you complete the project as described if full funding is not available? YES_____ NO_____
- Will you be applying for other funding to use for this project including, but not limited to CDBG grant, OWRB grant, USDA grant/loan, etc.?   YES_____ NO_____

NAME OF APPLICANT:_____

(Use the same name of applicant from the application information section)

PROJECT CATEGORY: *(Use the same project category from the start of the application)*

    1) Economic Development: _____   4) American's with Disabilities Act (ADA): _____

    2) Infrastructure: _____   5) Other: Municipal_____ Buildings_____ Parks _____

    3) Emergency Services: _____   *(pavilions only)*

PROJECT NAME:_____

(Use the same project name from the start of the application)

Financial (Leverage)

A.	REAP Request Amount	$
B.	Local Contribution	$
C.	Other Funds *(loans, grants, sales tax)*	$

Source of other funds:	
Date other funds available:	
Award date of other funds:	

TOTAL PROJECT COST (A+B+C) $_____

➔ TOTAL PROJECT COST SHOULD EQUAL COST ESTIMATES ⬅

Photos and/or Map Provided: YES_____ NO_____

Legal Description:_____

Landowner Information:_____

Project Description:

(Provide DETAILED written description of the project. Include legal description of locations, building plans, materials, quantities, amounts and measurements. Include professional cost estimate with this application.)

Please fill in all section as accurately as possible. This document will become part of your REAP Contract if funded.

RESOLUTION

AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL
ECONOMIC ACTION PLAN (REAP) FUND

Whereas, the _____ desires to seek funding from the Rural
Economic Action Plan Fund (REAP) for _____ in
the _____ ; and

Whereas, it is in the best interest of the residents of _____ to expedite
the preparation and submission of an application for financial assistance from the Rural Economic
Action Plan Fund (REAP), in the form of a grant; and

Whereas, the _____ will consider accepting less than the requested
amount or staging the project in phases if full funding is not available; and

Whereas, the _____ has and pledges _____
towards this project if full funding is not awarded.

now, therefore, be it resolved that, the _____ of the _____ is
hereby authorized and directed to sign an application and related documents necessary to file and
process a grant application through the Rural Economic Action Plan Fund (REAP) on behalf of the
_____ .

PASSED AND APPROVED by the _____ this _____ day of _____, 20   .

_____   _____
Typed Name and Title of Chief Elected Official   Date

_____
Signature of Chief Elected Official   (SEAL)

Attest:
Subscribed and sworn to before me _____, 20   .
My commission expires _____ .

_____
Signature of County, City or Town Clerk

FY24 PROJECT CATEGORY LIST

Points will be awarded for projects in these 5 categories. Categories listed is priority level. Number one is highest priority down to number 5 being the lowest priority.

1. **ECONOMIC DEVELOPMENT:**
    The project creates jobs, increases population, housing construction, or can exhibit an increased or positive financial impact on the local economy; such as tax revenue, utility sales etc.

2. **INFRASTRUCTURE IMPROVEMENT:**
    Any water, wastewater, street, electrical, or gas project. Engineering and architect fees will be allowable only if tied to a CDBG application, or the REAP application is not for just engineering and/or architect expenses only. Inspection, maintenance and administrative fees are non-allowable costs. Those projects under Oklahoma Department of Environmental Quality (ODEQ) consent order will be given additional priority points in this category.

3. **EMERGENCY SERVICES:**
    Fire, police and EMS, which includes vehicles, buildings, and equipment, storm shelters, storm sirens etc.

4. **AMERICAN'S WITH DISABILITIES ACT (ADA):**
    Projects that will provide handicapped accessibility to any municipal facility.

5. **OTHER:**
    Any other type of project will be prioritized in this order:
    A. **MUNICIPAL:** Construction or improvements to city building, purchase of equipment, tractor mowers, backhoes, paving of parking lots, utility vehicles, etc.
    B. **BUILDINGS:** Community buildings, courthouses, senior nutrition centers, meeting rooms or similar public facilities (libraries; museums).
    C. **PARKS:** Pavilions only.

REAP APPLICATION CHECK LIST
Needed Documents for Application Compliance

☐ Completed Application

☐ Professional Cost Estimate

☐ Resolution

☐ Consent Order / Violation (if applicable)

☐ CIP Capital Needs Summary Form or Resolution amending your CIP (if applicable)

☐ Procurement Policy

☐ Photos and/or Maps of Proposed Project

☐ Most Recent Audit
  * If county sponsored, provide county's most recent audit.
  * If rural water district, provide RWD's most recent audit.
  * If rural fire district/depts., provide county's most recent audit and copies of two most recent month bank statements.

☐ Inform NODA of other funds used to finance the project in the Strategic Planning Section of the application and on Attachment A.