

NOTICE OF REGULARLY SCHEDULED MEETING OF THE NODA BOARD OF TRUSTEES & CEDS

NODA Conference Room
2901 N. Van Buren St., Enid, OK 73703
1:00 pm, Nov. 21, 2024

AGENDA

*All items on this agenda, including, but not limited to, any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.*

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its Trust Manager, staff, and attorney or to the recommending board, commission or committee.

- I. **CALL TO ORDER** Marc Bolz, President
 - A. Flag Salute
 - B. Roll Call – Marci Hyde
 - C. Introduction of Guests – Marc Bolz, President
 - D. Approval of Minutes

- II. **REPORTS**
 - A. Secretary’s Report of Membership – Marci Hyde
 - B. Treasurer’s Financial Report – Noel Clonts
 - C. Staff Reports (E-mailed in Board Packets)

- III. **BUSINESS (To meet, discuss & possibly take action on the following items)**
 - A. Executive Director’s Update – Jonathon Cross
 - B. CY2025 NODA Schedule of Regular Meetings. – J. Cross
 - C. CY2025 NODA Holiday Schedule. – J. Cross
 - D. Discussion of Transportation Grant Opportunities - PROTECT, RIA, RAISE – Brock Spencer
 - E. Partnership Proposal with local Organizations and Autry Technology Center for Ramp Construction Project – Chanler Cory
 - F. FY25 NODA REAP Award List – Isaac Smallwood
 - G. REAP Report (including, but not limited to, extension requests, changes of scope, needs related to project activities) – Isaac Smallwood

- IV. **NEW BUSINESS IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25.**

- V. **PUBLIC PARTICIPATION**

- VI. **ADJOURNMENT**

Filed in the office of the Northern Oklahoma Development Authority Nov. 14, 2024, at 9:00 am.

Signed *Vicki Eggers*

Any person requiring special accommodation for participation in this meeting should contact the NODA office at least twenty-four hours in advance of the meeting time.

NODA BOARD & CEDS REGULAR MEETING MINUTES
2901 N. Van Buren, Enid, OK 73703
1:00 p.m. Thursday, October 17, 2024

I. CALL TO ORDER-Marc Bolz

A. Flag Salute

B. Roll Call-Marci Hyde

Present

Marc Bolz	Noel Clonts	Chris Henderson	Max Hess
Ashley Humphrey	Marci Hyde	Garret Johnson	Catherine Lantz
Jeff Moss	Howard Powell	Philip Schrahl	Jason Shanks
Duane Thompson	Toby Walker		

Absent

Geoff Covalt	Travis Darr	Kelly Fanning	Dixie Johnson
Gary May	Jeff Schuelke	Brandon Schultz	Bill Seitter

Introduction of Guests- None.

C. Approval of Minutes

Catherine Lantz made a motion to approve the minutes, seconded by Garret Johnson. Aye-Bolz, Clonts, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, Moss, Powell, Schrahl, Shanks, Thompson, Walker. Nay-none.

II. REPORTS

A. Hyde-As of this date, 93 entities have paid NODA dues totaling \$100,076.60.

B. Clonts-The Board reviewed the following from July 1, 2024-August 31, 2024—Total Revenue \$438,687.77. Total Expense \$391,455.67. Profit of \$47,232.10.

C. Staff Reports-Emailed with the board packet.

III. BUSINESS

A. Executive Director Report Given by Jonathon Cross

1. ODOT is caught up on claims.
2. Hannah Kopisch from State and Local Cybersecurity Grants will be unable to attend today's meeting.

B. State and Local Cybersecurity Grants-Hannah Kopisch—No Report.

- C. CJ Runyon presented the FY24 Financial Audit. There were no findings. Catherine Lantz moved to approve the FY24 Audit, seconded by Jason Shanks. Aye-Bolz, Clonts, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, Moss, Powell, Schrahl, Shanks, Thompson, Walker. Nay-none.
- D. Brock Spencer presented the NORTPO FFY2025 SPR Agreement. Noel Clonts, moved to approve this agreement, seconded by Chris Henderson. Aye--Bolz, Clonts, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, Moss, Powell, Schrahl, Shanks, Thompson, Walker. Nay-none.
- E. Isaac Smallwood gave the NODA REAP Policies and Procedures Update regarding Inventory Tracking Changes. Jason Shanks moved to approve the changes, seconded by Chris Henderson. Aye-Bolz, Clonts, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, Moss, Powell, Schrahl, Shanks, Thompson, Walker. Nay-none.
- F. REAP Report—The REAP Committee is Marc Bolz, Noel Clontz, Marci Hyde, Dixie Johnson, and Toby Walker.

- IV. NEW BUSINESS** (In accordance with Section 311 (9) O.S. Title 25)-None
- V. PUBLIC PARTICIPATION**-None
- VI. ADJOURNMENT**-Max Hess made the motion to adjourn the meeting, seconded by Garret Johnson. Meeting adjourned at 1:27 p.m.

REPORT OF MEMBERSHIP FY 2025

11/6/2024

As of this date 96 of entities have paid their NODA dues totaling **\$100,872.85**.

All entities are listed below. Those highlighted have not yet paid their dues.

ALFALFA COUNTY	BLAINE COUNTY	GARFIELD COUNTY	GRANT COUNTY
ALINE	CANTON	BRECKINRIDGE	DEER CREEK
AMORITA	GEARY	CARRIER	LAMONT
BURLINGTON	GREENFIELD	COVINGTON	MANCHESTER
BYRON	HITCHCOCK	DOUGLAS	MEDFORD
CARMEN	LONGDALE	DRUMMOND	NASH
CHEROKEE	OKEENE	ENID	POND CREEK
GOLTRY	WATONGA	FAIRMONT	RENFROW
HELENA		GARBER	WAKITA
JET		HILLSDALE	
LAMBERT		HUNTER	
		KREMLIN	
		LAHOMA	
		NORTH ENID	
		WAUKOMIS	
KAY COUNTY	KINGFISHER COUNTY	MAJOR COUNTY	NOBLE COUNTY
BLACKWELL	CASHION	AMES	BILLINGS
BRAMAN	DOVER	CLEO SPRINGS	MARLAND
KAW CITY	HENNESSEY	FAIRVIEW	MORRISON
NEWKIRK	KINGFISHER	MENO	PERRY
PONCA CITY	LOYAL	RINGWOOD	RED ROCK
TONKAWA	OKARCHE		
COUNTY COMMISSIONERS		ASSOCIATE MEMBERS	
ALFALFA	BLAINE	106 FIRE DISTRICT	LUCIEN
GARFIELD	GRANT	BEAR CREEK	MAJOR CO RWD1
KAY	KINGFISHER	BIG 4 RURAL FD	NESCATUNGA
KINGFISHER	MAJOR	DALE TOWNSHIP	NOBLE CO RWD3
NOBLE	NOBLE	EAGLE CITY	NOBLE CO YMCA
		GARFIELD CO RWD4	OMEGA
		GARFIELD CO RWD5	ORION
		GARFIELD CO RWD6	PAWNEE RWD 7
		GARFIELD CO RWD7	PECKHAM
		HAWLEY	PIONEER-SKELETON
		ISABELLA	RANCH DRIVE
		KILDARE	RIVER ROAD
		KINGFISHER CO RWD3	ROCK TOWNSHIP
			SUMNER
AFFILIATE MEMBER			
ALFALFA CO CONSERVATION			

***partial payment made

NODA - SFY25

July 1, 2024 - September 30, 2024 Revenue/Expense

Fund	Revenue	Expense	Net Profit (Loss)
02-EDA	\$ 17,500.00	\$ 29,108.82	(\$11,608.82)
03-Rural Fire	\$ 16,750.03	\$ 21,946.29	(\$5,196.26)
04-CST	\$ 366,035.20	\$ 394,672.73	(\$28,637.53)
07-NODA	\$ 151,146.49	\$ 57,366.43	\$93,780.06
08-REAP-admin	\$ 34,090.50	\$ 7,718.09	\$26,372.41
10-Mobility Management	\$ 21,928.40	\$ 21,343.27	\$585.13
20-EDA RLF	\$ 6,390.46	\$ 475.00	\$5,915.46
30-RTPO	\$ 35,165.51	\$ 44,154.14	(\$8,988.63)
TOTAL	\$ 649,006.59	\$ 576,784.77	\$72,221.82

REAP pass-thru:	Revenue	Expense	Net Profit (Loss)
2022	\$ -	\$ -	\$ -
2023	\$ -	\$ 19,824.88	\$ (19,824.88)
2024	\$ 675,669.56	\$ 252,820.00	\$ 422,849.56
Total Pass-thru Revenue 7/1/24-6/30/25	\$ 675,669.56	\$ 252,820.00	\$ 422,849.56
Total Pass-thru disbursed for FY22-FY23 as of 9/30/23	\$ -	\$ -	\$ -
Total Pass-thru Revenue 7/1/24-6/30/25	\$ 675,669.56	\$ 252,820.00	\$ 422,849.56
Total Pass-thru disbursed for FY22-FY23 as of 9/30/23	\$ -	\$ -	\$ -

FY24 receivable as of 11/6/23

\$ 1,034,610.25

Ledger	Description	Receivable
02-000-00-1125	EDA	\$ 5,833.33
03-000-00-1120	Rural Fire	\$ 5,583.33
04-000-00-1100	Logisticare	\$ 27,342.20
04-000-00-1112	ODOT	\$ 22,945.00
04-000-00-1114	LTCA	\$ 10,270.71
04-000-00-1117	City of Perry van contract	\$ 450.00
04-000-00-1119	DHS DDSD	\$ 3,428.00
04-000-00-1190	RSVP	\$ 2,005.00
04-000-00-1200	FAREBOX	\$ 75.00
07-000-00-1115	Substate	\$ 9,088.00
07-000-00-1131	Membership Dues	\$ 568.75
07-000-00-1139	Rental	\$ 1,812.50
07-000-00-1215	CIP	\$ 9,500.00
07-000-00-1300	OEDA contract	\$ 6,689.60
07-000-00-1350	OEDA expenses	\$ 3,810.89
07-000-00-1521	Ringwood insurance reimbursement	\$ 1,661.54
08-000-00-1115	REAP planning	\$ 45,454.00
08-000-00-1118	REAP Pass-thru	\$ 863,600.00
10-000-00-1800	Mobility Management	\$ 14,492.40
Total receivable for FY25 at 11.6.24		\$ 1,034,610.25

NODA Bank Balances as of 9/30/2024

Ledger	Fund	Bank	Account	Balance
04-000	04-NTA PR	1st Nat'l Bank Weatherford	5903099	4,640.77
04-000	04-CST	Stride Bank	10443128	68,133.09
04-105	CST MMA	Stride Bank	10590561	25,026.53
04-105	CST MMA	Blue Sky Bank	200616020	862,652.21
07-000	07-NODA	Stride Bank	10690606	132,737.30
07-100	NODA MMA	Blue Sky Bank	110771	15,042.26
07-102	NODA PAYROLL	Blue Sky Bank	42509	5,626.62
08-000	08-REAP	Blue Sky Bank	8005826	0.54
08-106	REAP MMA	Blue Sky Bank	110853	2,702,244.68
20-000	20-EDA RLF	Blue Sky Bank	111041	49,301.26
20-103	RLF-SEQ	Blue Sky Bank	111274	203,503.81

	Unrestricted Cash	Total Cash
\$	1,311,736.51	\$ 4,068,909.07
	Restricted Cash	
	\$ 2,757,172.56	

AP Wire Register From History (APLT74) N.O.D.A

Selected Date Range: 9/1/2024 thru 9/30/2024

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
Bank Number: 1 Bank Account: 10443128				
-1684	9/27/2024	3408	OKLA. GAS & ELECTRIC CO.	\$250.58
-1683	9/30/2024	3354	FINISH LINE FUELS, LLC	\$2,662.84
-1677	9/25/2024	4813	PIONEER	\$173.67
-1673	9/22/2024	3354	FINISH LINE FUELS, LLC	\$2,735.76
-1664	9/16/2024	4813	PIONEER	\$221.95
-1662	9/16/2024	3354	FINISH LINE FUELS, LLC	\$2,748.49
-1658	9/8/2024	3354	FINISH LINE FUELS, LLC	\$2,136.24
-1654	9/1/2024	3354	FINISH LINE FUELS, LLC	\$132.08
Bank Account Totals:				\$11,061.61

Bank Number: 1 Bank Account: 10690606				
-1682	9/30/2024	3408	OKLA. GAS & ELECTRIC CO.	\$695.00
-1681	9/30/2024	3354	FINISH LINE FUELS, LLC	\$182.33
-1680	9/27/2024	3713	OKLAHOMA TAX COMMISSION	\$1,036.00
-1679	9/27/2024	3714	INTERNAL REVENUE SERVICE	\$7,312.43
-1678	9/25/2024	3759	OESC	\$463.26
-1676	9/25/2024	3409	OKLAHOMA NATURAL GAS	\$227.53
-1675	9/25/2024	3408	OKLA. GAS & ELECTRIC CO.	\$250.58
-1674	9/25/2024	3337	CARD SERVICE CENTER	\$3,523.10
-1672	9/22/2024	3354	FINISH LINE FUELS, LLC	\$90.82
-1671	9/20/2024	4642	AMERICAN FIDELITY ASSURANCE	\$616.78
-1668	9/16/2024	4632	TEXAS LIFE INSURANCE COMPANY	\$60.30
-1667	9/17/2024	3444	CITY OF ENID	\$155.87
-1666	9/17/2024	3337	CARD SERVICE CENTER	\$764.44
-1665	9/17/2024	3288	AFLAC	\$309.70
-1663	9/16/2024	4930	BLUEPEAK	\$100.00
-1660	9/13/2024	3713	OKLAHOMA TAX COMMISSION	\$1,034.00

AP Wire Register From History (APLT74)

N.O.D.A

Selected Date Range: 9/1/2024 thru 9/30/2024

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
-1659	9/13/2024	3714	INTERNAL REVENUE SERVICE	\$7,297.52
-1657	9/8/2024	3354	FINISH LINE FUELS, LLC	\$147.05
-1656	9/6/2024	4882	GLOBE LIFE	\$415.21
-1655	9/6/2024	4633	AMERICAN FIDELITY ASSURANCE COMPANY	\$291.66
Bank Account Totals:				\$24,973.58

Bank Number: 2	Bank Account: 110853			
-1670	9/24/2024	3384	TOWN OF WAUKOMIS	\$2,000.00
-1669	9/18/2024	3876	TOWN OF HENNESSEY	\$32,052.10
-1661	9/16/2024	3533	TOWN OF DRUMMOND	\$32,052.10
Bank Account Totals:				\$66,104.20

Total Wires:

\$102,139.39

AP Check Register From History (APLT73)

N.O.D.A

Selected Date Range: 9/1/2024 thru 9/30/2024

Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank Number: 1				
Bank Account: 10443128				
7903	9/5/2024	3369	K & S TIRE, INC.	\$135.60
7904	9/5/2024	3690	LOWES	\$54.41
7905	9/5/2024	3402	MERRIFIELD'S	\$405.43
7906	9/5/2024	4268	O'Reilly Auto Parts	\$19.74
7907	9/5/2024	4959	OTA/ PikePass	\$193.44
7908	9/5/2024	3380	RITA KROLL PETTY CASH	\$205.24
7909	9/5/2024	4925	Shelly Moore	\$150.00
7910	9/5/2024	4161	SIGNS ON A DIME	\$120.00
7911	9/5/2024	4457	Slater Mechanical	\$817.00
7912	9/5/2024	3381	SOONER AUTO	\$139.86
7913	9/11/2024	3878	ADVANCED WATER SOLUTIONS-ENID	\$15.30
7914	9/11/2024	3358	GARBER MUNICIPAL AUTHORITY	\$118.50
7915	9/11/2024	4925	Shelly Moore	\$150.00
7916	9/11/2024	3381	SOONER AUTO	\$491.54
7917	9/11/2024	4908	Verizon	\$1,758.14
7918	9/11/2024	3780	TIFFANY PLUNKETT	\$168.84
7919	9/18/2024	4257	C.J. Runyon P.C.	\$3,000.00
7920	9/18/2024	3356	GARBER COOP ASSN.	\$15.00
7921	9/18/2024	3519	OPEH&W	\$4,662.60
7922	9/18/2024	4268	O'Reilly Auto Parts	\$40.78
7923	9/18/2024	3381	SOONER AUTO	\$15.00
7924	9/18/2024	3754	STANLEY'S WRECKER SERVICE	\$495.00

AP Check Register From History (APLT73)

N.O.D.A

Selected Date Range: 9/1/2024 thru 9/30/2024

Check No	Check Date	Vendor No	Vendor Name	Check Amount
7925	9/25/2024	4930	BLUEPEAK	\$226.00
7926	9/25/2024	3369	K & S TIRE, INC.	\$638.26
7927	9/25/2024	3402	MERRIFIELD'S	\$185.32
7928	9/25/2024	4268	O'Reilly Auto Parts	\$340.00
7929	9/25/2024	4200	Sam's Auto Repair INC.	\$15.00
7930	9/25/2024	4925	Shelly Moore	\$150.00
7931	9/25/2024	3381	SOONER AUTO	\$90.00
7932	9/25/2024	3780	TIFFANY PLUNKETT	\$96.48
Bank Account Totals:				\$14,912.48

Bank Number: 1	Bank Account: 10690606	Check No	Check Date	Vendor No	Vendor Name	Check Amount
		12316	9/5/2024	4910	Good Choice Cleaning LLC	\$1,000.00
		12317	9/5/2024	4947	GreatAmerica Financial Svcs	\$284.73
		12318	9/5/2024	4960	Kline Sign LLC	\$1,669.50
		12319	9/5/2024	4761	MARC BOLZ	\$33.50
		12320	9/5/2024	4959	OTA/ PikePass	\$12.65
		12321	9/5/2024	4948	R.K. Black, - Lockbox	\$11,747.85
		12322	9/5/2024	4696	TOBY WALKER	\$44.22
		12323	9/5/2024	3445	VICKI EGGERS	\$158.21
		12324	9/11/2024	3626	CECIL MICHAEL	\$103.38
		12325	9/11/2024	4808	Culligan Of Enid	\$25.00
		12326	9/11/2024	4297	DocuGuard	\$20.20
		12327	9/11/2024	4955	Enid News and Eagle	\$475.00
		12328	9/11/2024	4526	Enid Pro Lawn	\$196.00

AP Check Register From History (APLT73)

N.O.D.A

Selected Date Range: 9/1/2024 thru 9/30/2024

Check No	Check Date	Vendor No	Vendor Name	Check Amount
12329	9/11/2024	4947	GreatAmerica Financial Svcs	\$755.02
12330	9/11/2024	4761	MARC BOLZ	\$33.50
12331	9/11/2024	4948	R.K. Black, - Lockbox	\$6,620.22
12332	9/11/2024	3381	SOONER AUTO	\$21.00
12333	9/11/2024	4696	TOBY WALKER	\$44.22
12334	9/11/2024	4908	Verizon	\$2,291.73
12335	9/12/2024	4881	Chanler Cory	\$85.76
12336	9/18/2024	4930	BLUEPEAK	\$178.00
12337	9/18/2024	4869	JOEL EGGERS	\$70.00
12338	9/18/2024	3366	JUMBO FOODS	\$11.98
12339	9/18/2024	4761	MARC BOLZ	\$33.50
12340	9/18/2024	4082	MESSER-BOWERS	\$30.00
12341	9/18/2024	3519	OPEH&W	\$11,737.34
12342	9/18/2024	4943	Steve Parkins	\$400.00
12343	9/18/2024	4696	TOBY WALKER	\$44.22
12344	9/18/2024	3334	COMPUTER INFORMATION CONCEPTS	\$6,100.00
12345	9/18/2024	3445	VICKI EGGERS	\$164.29
12346	9/25/2024	4901	Brock Spencer	\$67.33
12347	9/25/2024	4761	MARC BOLZ	\$33.50
12348	9/25/2024	3402	MERRIFIELD'S	\$29.70
12349	9/25/2024	4696	TOBY WALKER	\$44.22
12350	9/27/2024	3857	OPERS	\$13,446.60
12351	9/27/2024	3857	OPERS	\$13,392.00

AP Check Register From History (APLT73)

N.O.D.A

Selected Date Range: 9/1/2024 thru 9/30/2024

Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank Number: 2				
Bank Account: 20061602				
5000	9/18/2024	4467	CARTER CHEVROLET	\$196,257.00
Bank Account Totals:				\$196,257.00
Bank Number: 2				
Bank Account: 8005826				
10401	9/5/2024	3838	TOWN OF DEER CREEK	\$4,224.90
Bank Account Totals:				\$4,224.90
Total Checks:				\$286,798.75

Economic Development Staff Reports October 2024 Report

Susmita Som, GIS: The following is nothing but the names of the projects, not the details that go with it. I am ready to explain each project if needed.

CIP: Blackwell: Brianna Turner BIA sent me pictures of the Municipal Properties. The Fire Chief, Cory Hanebrink, contacted the Airport supervisor and sent me information. I also met with Mr. Hoos (utility), Mr. Greg Sixkiller (electric), and Mr. Roman Stevens for water-related questions. (water). **Braman:** The Town of Braman submitted all the necessary paperwork to ODOC to get the remaining grant money. **Carmen:** The Fire Chief, Mr. Dylan Newman, worked with me over the phone and via email about the fire department inventories. **Dover:** I sent all the shape files, as requested by the town clerk, so they can upgrade them as needed. **Garber:** I also visited Garber for the Capital Improvements Planning adoption meeting. After one month of public viewing, the Town adopted the CIP plan. I also discussed the total needs with the board members. **Kaw City:** I went with Mr. Rick, the utility person, and we GPSed the water meters and manholes as needed. **Lahoma:** The Town changed the priorities of CIP's needs regarding smart meters, and I sent the necessary paperwork for the resolution. **Comp. Plans: Billings:** The Town of Billings clerk sent me the revised CIP needs after adoption. **Cashion:** The Town Clerk wanted to upgrade Town Limits and sent us new annexed properties to incorporate. **Other:** RK Black tried to upgrade the old Surface Pro but had no luck with Windows 365. So, I had to use my phone to check my emails. **Vacation:** I visited India and spent two weeks of breaks there.

Payton Herron, GIS, NORTPO: During the month of October, I worked on developing and modifying the data on the interactive traffic study map as well as working on some walkability data for the region. I also worked on getting things prepared for our booth at the Teeny Tiny Town Summit in Woodward. On the 2nd I attended the monthly RTPO meeting via Teams where we discussed some trainings, TAP grants, and the Environmental Justice plan. On the 15th, Brock and I installed two traffic counters in Buffalo for James Leonard, one on the north side of town and one on the south side of town. On the 17th, I did not attend the NORTPO Policy board because I was getting food for the meeting. On the 22nd I attended the Teeny Tiny Town Summit in Woodward and picked up the traffic counters in Buffalo afterwards.

Brock Spencer, NORTPO: Worked extensively on joint certification discussions and prepared the final submission for ODOT. Consulted with ODOT over SPR agreements. Coordinated with Viplav from FHWA on the PROTECT grant agreement and reapplication discussions in Kay County with CED and Donnie Head. Shared city-wide grant opportunities with stakeholders, including Enid transit, and Ponca City. Discussed with Michelle on next fiscal year accounting and agreements. Analyzed local EJ Plan guidance from ODOT. Coordinated with Julie from SORTPO regarding demand response transit data. Consulted with Payton over updated GIS data for trails and collaborated on EPA walkability score mapping. Continued data management, organization of files, monthly reports, and development of agendas, minutes, documents, etc. **Mobility Management:** Highlighted statewide MM efforts and summarizing mobility work at OkTA conference. Discussed funding opportunities with OMI and strategies for local match, including potential support from WIC and ACCO county commissioners. Coordinated with Jennifer Gingrich from the Chronic Disease Department for potential funding. Participated

in the MM Host Agency Meeting, covering recap discussions and upcoming Mobility Week activities. **Other:** Continued with updates on the NODA and NORTPO websites, and social media updates. **Attended (in person):** 10-7: Transit Study Presentation at the Capitol; 10-16: Walkability Study; 10-17: NORTPO Policy Board Meeting; 10-17: NODA Board Meeting; 10-21 to 10-24: OkTA Conference. **Attended (via Zoom and/or Teams):** 10-2: RTPO Meeting; 10-28: Bike-OK meeting; 10-30: MM Host Agency Meeting. **Webinars:** 10-31: Walkinar #5: Sustainable Growth by Maryland DOT. **Travel:** Duncan; Okarche; Oklahoma City; Thackerville.

Chanler Cory, Mobility Management (Northwest Oklahoma): At the beginning of October, SW Mobility Management led an impactful Interim Study at the State Capitol, thanks to the invaluable support from everyone across our regions. This study, held on October 7th, underscored the importance of collaboration in driving change to address the needs within our communities. You can view the full video of the Interim Study here: **Interim Study Link:** [Interim Study Video](#). For any additional information about the handouts or presentations, please don't hesitate to reach out! The Community Transportation meeting also took place, gathering local agencies and organizations committed to understanding and meeting community needs. Increased participation is always welcome—please share widely to help us make an even greater impact! This month also saw the start of updates to our Coordinated Plans. I represented the NW region in this effort and reviewed meeting minutes to prepare an updated plan, which we aim to release by December or early January. Mobility management had multiple preparation meetings for our collaborative presentation at the OKTA conference, held October 22nd-24th. There, I assisted with ride coordination for 10 individuals needing transport to medical appointments, overcoming common challenges such as: 1. Lack of funds for fare; 2. Limited availability in transit schedules; 3. Last-minute ride requests, and 4. Requests for rides outside service areas. Additionally, I attended the Family Support Providers Community of Practice meeting and booked several speaking engagements, including: Enid Community Corrections Semi-Annual Citizen Advisory; Kay County Community Meeting at Pioneer Technology Center, and Tabling at the Caregivers Conference. We're excited to announce the launch of the **Take Charge Program** in Kingfisher, which will soon be rolling out in collaboration with two transit services to address crucial transportation needs and enhance mobility for area residents. Lastly, the Northwest Coordination Group has decided to hold its meetings bi-monthly on the second Thursday of the month at 2 PM. We are actively working to boost participation in these essential meetings, as they are required by the FTA to secure funding for the 5310 agencies across all areas. For information on how to join, please contact me at Chanler@noda-ok.org. **Attended (in person):** Interim study at the capital, Micronesian coalition, community transportation meeting, CST, OKTA conference. **Attended (via Zoom and/or Teams):** Wednesday workshop x3, Training session, 5310 and 5311 ODOT meeting, Mobility management weekly meeting x3, Mentor meeting with Kristi, OKTA mobility presentation prep x3, Family care providers meeting. **Travel:** Thackerville, Enid x4, Garber, OKC X2.

Isaac Smallwood, Community Planner: REAP: Worked on closeout documents for REAP projects. Process payments for REAP projects and file documents in their proper file. Collected, Organize, and partially graded REAP applications for FY25. Quarterly REAP project summary, REAP open report. Meet with the mayor, town clerk/city manager. Attended pre- construction meetings in Helena and Greenfield. **Attended (in person):** Helenas Preconstruction meeting—Kay County Majors round table in Blackwell. Attended the teeny tiny town submit. Attended Greenfield preconstruction meeting and

was in attendance for Kaw City final walkthrough for their sewer line project. **Travel:** Woodward, Braman, Helena, Greenfield, Kaw City, and Blackwell.

Vicki Eggers, Director: Economic Development: Ideas for the CEDS have been considered, but have not had time to implement them yet. Attended Kay Co. Mayors' Roundtable. Prepared door prizes and attended Teeny Tiny Town Summit. **CARES Act project: FRMC:** Fairview's single audit is complete, waiting on EDA close out the grant. **RLF:** Prepared and submitted monthly report, monthly invoices, and updated accounts' spreadsheets. Email ED917 forms to clients for information to complete our annual report. **CDBG:** Prepared expenditure reports. Attended continuing education training (virtual). Drummond closeout documents were submitted to ODOC. Working with Braman on final financial expenditure report, then we can submit closeout in November. Prepared for and conducted Helena pre-construction conference, work to begin in November. **OEDA:** *Still waiting on the commissioner to start Keyes' project. Conducted Seiling's pre-construction conference with OEDA staff, work started in October, and I conducted the employee interviews.* **REAP:** **NODA:** Working with Smallwood on REAP questions, various processes, etc.; answered questions from clerks, mayors, etc., on REAP projects and applications. Attended Braman final inspection, Greenfield pre-construction meeting, and Drummond monitoring with Smallwood. Assisted Smallwood with reviewing submitted FY25 REAP applications, initial scoring, and set-up for review with Jonathon Cross. **OEDA:** *Working with OEDA staff on questions, emails, etc. Conducted Woodward County-sponsored monitorings (REAP portions) with OEDA staff.* **Other:** Amended FY25 Substate application with new start date. Prepared agenda and board packet for NODA board meeting and sent them out; set up conference room for NODA meeting. **Attended** (in person): Fairmont OWRB meeting; Seiling board meeting; Select Oklahoma meeting; OARC meeting; Hunter board meeting; Helena board meeting; **Attended** (via Zoom and/or TEAMS): CDBG Continuing Education training. **Webinars:** Purchasing Goods and Services with Federal Grant Funds (NADO); Indirect Cost Recovery for RDOs (NADO, partial viewing); Strengthening Food Security, Farms, and Regional Economies: Building Regional Council Relationships with USDA (NARC). **NORTPO/Transportation Planning:** Various discussions with Brock Spencer and Payton Herron on maps, data, plans, RTPO meeting, etc. **Attended** (in person): NORTPO policy board meeting. **Attended** (via Zoom and/or TEAMS): RTPO meeting. **Webinars:** none. **All Travel:** Braman; Blackwell; Drummond; Greenfield; Helena (2); Hunter; Oklahoma City (2); Seiling (3), Woodward (2).

NODA Revolving Loan Fund (RLF) Monthly Report October 2024

Mission:

Goal: The overall goal is to create new, long-term, high quality jobs.

Obligated Loans Balance to Expend

Total **\$0.00**

NODA RLF bank account

10/1/2024	<i>Beginning balance</i>	\$203,497.56
	<i>Interest</i>	\$442.83
	<i>Deposits</i>	\$0.00
	<i>Withdrawal</i>	\$26,067.73
10/31/2024	<i>Ending balance</i>	\$177,872.66
	NODA RLF funds available	\$177,872.66

CARES RLF bank account

10/1/2024	<i>Beginning balance</i>	\$49,301.26
	<i>Interest</i>	\$166.73
	<i>Deposits</i>	\$31,770.30
	<i>Withdraw</i>	\$0.00
10/31/2024	<i>Ending balance</i>	\$81,238.29
	CARES Act Relending funds available	\$81,238.29

Less Obligated Loans **\$0.00**

Total Available to Loan **\$259,110.95**

Total CARES Portfolio **\$576,325.54**

Total RLFs Portfolio **\$754,198.20**

Active Loans

Enid Brewing Company

Loan amount: \$110,000.00 *Interest Rate:* 2.50%
Payment Interval: Monthly *Start Date:* 1/1/2021
Payment Amount: \$733.47 *Payoff Date:* 12/1/2035
Due Date: 1st of month *Status:* Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
10/1/2024	\$179.29	\$554.18		\$733.47
<i>Ending Balance:</i> \$85,503.65		<i>Fees Charged:</i>	--	
		<i>Fees Collected:</i>	--	
		<i>Balance Past Due:</i>	0.00	

Enid Brewing Company (EBC Kitchen)

Loan amount: \$120,000.00 *Interest Rate:* 4.00%
Payment Interval: Monthly *Start Date:* 8/1/2022
Payment Amount: \$887.63 *Payoff Date:* 7/1/2037
Due Date: 1st of month *Status:* Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
10/1/2024	\$355.93	\$531.70		\$887.63
<i>Ending Balance:</i> \$106,247.42		<i>Fees Charged:</i>	--	
		<i>Fees Collected:</i>	--	
		<i>Balance Past Due:</i>	0.00	

G.R.O.W. Trucking & Services

Loan amount: \$147,000.00 *Interest Rate:* 2.50%
Payment Interval: Monthly *Start Date:* 6/1/2022
Payment Amount: \$1,385.77 *Payoff Date:* 5/1/2032
Due Date: 1st of month *Status:* Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
10/10/2024	241.48	1,144.29		\$1,385.77
<i>Ending Balance:</i> \$114,763.54		<i>Fees Charged:</i>	--	
		<i>Fees Collected:</i>	--	
		<i>Balance Past Due:</i>	0.00	

G.R.O.W. Trucking & Services (GROW II)

Loan amount: \$95,000.00 Interest Rate: 4.50%
Payment Interval: Monthly Start Date: 5/1/2024
Payment Amount: \$1,771.09 Payoff Date: 4/1/2029
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
10/10/2024	329.53	1,441.56		\$1,771.09
		Fees Charged:	--	
Ending Balance:	\$86,431.00	Fees Collected:	--	
		Balance Past Due:	0.00	

JJ's Quickshop

Loan amount: \$125,000.00 Interest Rate: 4.00%
Payment Interval: Monthly Start Date: 5/1/2021
Payment Amount: \$924.61 Payoff Date: 4/1/2036
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
10/1/2024	342.41	582.20		\$924.61
		Fees Charged:	--	
Ending Balance:	\$102,141.64	Fees Collected:	--	
		Balance Past Due:	0.00	

OPEN REAP Project

10/31/2024

No.	Expires	Entity	Description	Awarded	Total Expended	October Expenses	Balance	De-obligate
FY22								
AL22-2	1/10/2025	Carmen	Water Tower Rehabilitation	80,172.76	77,833.08	57,978.32	2,339.68	
Total FY22 open REAP grants				\$80,172.76	77,833.08	\$57,978.32	\$2,339.68	
FY23								
BL23-2		Hitchcock	AMR Water Meters	99,632.25	67,483.79	0.00	32,148.46	*DEOB
GR23-4		Wakita	Water Telemetry System	63,710.00	50,578.70	0.00	13,131.30	*DEOB
KA23-1	12/30/2024	Braman	Water Line Replacement	65,500.00	65,500.00	55,500.00	0.00	Closed 10/30
GR23-1		Grant County Dist. 3	1 Mile Road/Drainage Improvements	48,500.00	0.00	0.00	48,500.00	Closing Pending
GA23-6	12/30/2024	Waukomis	Well Field Work	125,000.00	20,924.87	2,000.00	104,075.13	
Total FY23 open REAP grants				\$402,342.25	20,924.87	\$2,000.00	\$197,854.89	
FY24								
MA24-1	1/8/2025	Ames FD	50'x80'x14' Metal Fire Storage Building	160,000.00	156,069.94	148,069.94	3,930.06	
KA24-1	1/8/2025	Blackwell	WTP Lime Slakers Replacement	150,000.00	0.00	0.00	150,000.00	
GA24-1	7/8/2025	Breckinridge	Connection to Garber Waterline	125,000.00	41,000.00	0.00	84,000.00	
GA24-2	7/8/2025	Covington	Sewer Line Replacement	165,650.53	0.00	0.00	165,650.53	
GR24-1	1/8/2025	Deer Creek	Chlorine Building Upgrades	39,725.00	39,725.00	0.00	0.00	Closed 10/29
GA24-3	1/8/2025	Fairmont	Sewer Line Replacement w/Flow Meter	99,999.00	4,095.00	0.00	95,904.00	
GA24-4	1/8/2025	Garber	60+ AMR Water Meters & Software	111,250.00	0.00	0.00	111,250.00	
GA24-5	1/8/2025	Garfield Co RWD #4	Water Tower Rehabilitation	75,000.00	0.00	0.00	75,000.00	
BL24-1	1/8/2025	Greenfield	New Sewer Lift Station	200,000.00	0.00	0.00	200,000.00	
AL24-1	7/8/2025	Helena	Asphalt Overlay Streets (CDBG/REAP)	136,363.63	0.00	0.00	136,363.63	
KF24-1	1/8/2025	Hennessey	Water Line Size Increase & Replacement	160,000.00	160,000.00	0.00	0.00	Closed 10/30
GA24-6	7/8/2025	Hillsdale	Storm Water Drainage Improvements	26,700.00	26,700.00	26,700.00	0.00	
KA24-2	1/8/2025	Kaw City	Sewer Line & Manhole Replacement	100,000.00	14,360.00	0.00	85,640.00	
GA24-7	1/8/2025	Kremlin	Water Standpipe Renovation	89,270.00	89,270.00	89,270.00	0.00	
GR24-2	1/8/2025	Lamont	Sewer Sprinkler Irrigation Improvements	120,600.00	0.00	0.00	120,600.00	
MA24-2	1/8/2025	Major Co EMS	Ringwood EMS Bunkhouse	124,999.00	84,655.00	43,251.00	40,344.00	
MA24-3	1/8/2025	Major Co RWD #1	Water Transmission Line Relocation	150,000.00	0.00	0.00	150,000.00	
GR24-3	1/8/2025	Manchester	South Water Tower Renovation	129,050.00	0.00	0.00	129,050.00	
MA24-4	1/8/2025	Meno	Sewer Lift Station Upgrades	40,278.00	30,128.02	13,832.02	10,149.98	*DEOB
GA24-8	7/8/2025	North End	Concrete 2 Blocks Streets w/Culverts	83,470.34	0.00	0.00	83,470.34	
KF24-2	1/8/2025	Okarche	Underground Water Storage Tank Reno	125,000.00	0.00	0.00	125,000.00	
NB24-2	1/8/2025	Pawnee Co RWD #7	Water Line Installation	125,000.00	0.00	0.00	125,000.00	
KA24-3	1/8/2025	Tonkawa	1410 Auto Read Electric Meters	100,000.00	100,000.00	0.00	0.00	Install needed
BL24-2	1/8/2025	Watonga	Emergency Communication Equipment	40,000.00	0.00	0.00	40,000.00	
Total FY24 open REAP grants				\$2,677,355.50	0.00	\$321,122.96	\$1,931,352.54	
				Total Open REAP Grants		\$321,122.96	\$1,931,352.54	

* De-Obligating Funds to FY25

**NORTHERN OKLAHOMA DEVELOPMENT AUTHORITY
2025 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
BOARD OF TRUSTEES**

Thursday, January 23 rd	1:00 PM	Board of Trustees
Thursday, February 27 th	1:00 PM	Board of Trustees
Thursday, March 27 th	1:00 PM	Board of Trustees & CEDS
Thursday, April 24 th	1:00 PM	Board of Trustees
Thursday, May 22 nd	1:00 PM	Board of Trustees
Thursday, June 26 th	1:00 PM	Board of Trustees & CEDS
Thursday, July 24 th	1:00 PM	Board of Trustees
Thursday, August 28 th	1:00 PM	Board of Trustees
Thursday, September 25 th	1:00 PM	Board of Trustees & CEDS
Thursday, October 16 th	1:00 PM	Board of Trustees
Thursday, November 20 th	1:00 PM	Board of Trustees
Thursday, December 18 th	1:00 PM	Board of Trustees & CEDS

Meeting location will be at the NODA office, 2901 N Van Buren – Enid, OK, unless otherwise announced.

Approved and filed in the office of the Northern Oklahoma Development Authority, November 21, 2024.

Marc Bolz, President

**2025 CALENDAR YEAR
SCHEDULE OF HOLIDAYS
Northern Oklahoma Development Authority**

Wednesday, January 1st – New Year’s Day

Monday, January 20th– Martin Luther King Day

Monday, February 17th – Presidents’ Day

Friday, April 18th – Good Friday

Monday, May 26th – Memorial Day

Thursday, June 19th - Juneteenth

Friday, July 4th – Independence Day

Monday, September 1st – Labor Day

Monday, October 13th – Columbus Day

Tuesday, November 11th – Veterans’ Day observed

Thursday, November 27th & Friday, November 28th – Thanksgiving Holiday

Thursday, December 25th & Friday, December 26th – Christmas Holiday

During the above listed state and federal holidays, the NODA offices will be closed for business.

Approved and filed in the office of the Northern Oklahoma Development Authority, November 21, 2024.

Marc Bolz, NODA Board President

Partnership Proposal with local Organizations and Autry Technology Center for Ramp Construction Project – Chanler Cory

The Mobility Management team is exploring a partnership with the local technology center's construction program to build accessibility ramps for individuals in need within our community. This initiative aims to improve mobility for those with physical disabilities, seniors, and others facing accessibility challenges by leveraging the skills of students in a practical, community-focused project.