

NOTICE OF REGULARLY SCHEDULED MEETING OF THE NODA BOARD OF TRUSTEES & CEDS

NODA Conference Room
2901 N. Van Buren St., Enid, OK 73703
1:00 pm, Feb. 27, 2025

AGENDA

*All items on this agenda, including, but not limited to, any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.*

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its Trust Manager, staff, and attorney or to the recommending board, commission or committee.

I. CALL TO ORDER Toby Walker, Chair

- A. Flag Salute
- B. Roll Call – Marci Hyde
- C. Introduction of Guests – Toby Walker, Chair
- D. Approval of Minutes

II. REPORTS

- A. Secretary's Report of Membership – Marci Hyde
- B. Treasurer's Financial Report – Michelle Emmerson
- C. Staff Reports (E-mailed in Board Packets)

III. BUSINESS (To meet, discuss & possibly take action on the following items)

- A. Executive Director's Update – Jonathon Cross
- B. CDBG CIP Reminders – Susmita Som
- C. Discussion and take action to approve resolution authorizing the filing of an application with the Oklahoma Department of Transportation for a Section 5311 Grant for the purpose of operating a rural public transportation system for Program Year 2026.
- D. Discussion and action approving and designating Jonathon Cross, NODA Executive Director to execute and sign assurances, certifications, contracts and any necessary document needed in the operations of the Section 5311 non-urbanized area formula grant programs for Program Year 2026.
- E. REAP Report (including, but not limited to, extension requests, changes of scope, needs related to project activities) – Isaac Smallwood
 - 1. Extension request for Noble Co./Pawnee Co. RWD#7 (NB24-2)
 - 2. Extension Request for Greenfield Lift Station (BL24-1)

IV. NEW BUSINESS IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25.

V. PUBLIC PARTICIPATION

VI. ADJOURNMENT

Filed in the office of the Northern Oklahoma Development Authority Feb. 20, 2025, at 1:00 pm.

Signed *Vicki Eggers*

Any person requiring special accommodation for participation in this meeting should contact the NODA office at least twenty-four hours in advance of the meeting time.

NODA BOARD & CEDS REGULAR MEETING MINUTES

2901 N. Van Buren, Enid, OK 73703

1:00 p.m. Thursday, January 23, 2025

I. CALL TO ORDER-Toby Walker

A. Flag Salute

B. Roll Call-Marci Hyde

Present

Noel Clonts	Travis Darr	Kelly Fanning	Max Hess
Ashley Humphrey	Marci Hyde	Dixie Johnson	Garret Johnson
Catherine Lantz	Otie Maly	Jeff Moss	Howard Powell
Philip Schrahl	Brandon Schultz	Bill Seitter	Toby Walker

Absent

Geoff Covalt	Chris Henderson	Gary May	Jeff Schuelke
Jason Shanks	Duane Thompson		

C. Introduction of Guests—None

D. Approval of Minutes

Catherine Lantz made a motion to approve the minutes, seconded by Max Hess. Aye-Clonts, Darr, Fanning, Hess, Humphrey, Hyde, D. Johnson, G. Johnson, Lantz, Maly, Moss, Powell, Schrahl, Schultz, Seitter, Walker. Nay-none.

II. REPORTS

A. Hyde-As of this date, 96 entities have paid NODA dues totaling \$101,441.60.

B. Clonts-The Board reviewed the following from July 1, 2024-November 30, 2024—Total Revenue \$1,051,438.32. Total Expense \$1,024,230.34. Profit of \$27,207.98.

C. Staff Reports-Emailed with the board packet.

III. BUSINESS

A. Election of Officers

Brandon Schultz moved for Toby Walker to be President, seconded by Kelly Fanning. Aye-Clonts, Darr, Fanning, Hess, Humphrey, Hyde, D. Johnson, G. Johnson, Lantz, Maly, Moss, Powell, Schrahl, Schultz, Seitter, Walker. Nay-None.

Garrett Johnson moved for Otie Maly to be Vice-President, seconded by Kelly Fanning. Aye-Clonts, Darr, Fanning, Hess, Humphrey, Hyde, D. Johnson, G. Johnson, Lantz, Maly, Moss, Powell, Schrahl, Schultz, Seitter, Walker. Nay-None.

Kelly Fanning moved for Marci Hyde to be Secretary and Noel Clonts to be Treasurer, seconded by Bill Seitter. Aye-Clonts, Darr, Fanning, Hess, Humphrey, Hyde, D. Johnson, G. Johnson, Lantz, Maly, Moss, Powell, Schrahl, Schultz, Seitter, Walker. Nay-None.

B. Executive Director's Update-Jonathon Cross --Vehicles will be sold in February through Purple Wave. Otie Maly replaced Marc Bolz as the Garfield County Representative. Isaac Smallwood completed CDBG training. They are having tax cuts at the Capitol and hopefully this will not affect the REAP program. Quotes are being taken for an entrance security system. The Legislative Reception will be April 15th at 7:30 a.m. at the Capitol.

C. REAP Report-Isaac Smallwood updated the status of REAP projects. The only project needing board approval is Waukomis for rehabilitating existing wells. Max Hess moved that a 3 month extension (April 30, 2025) be given, seconded by Kelly Fanning. Aye-Clonts, Darr, Fanning, Hess, Hyde, D. Johnson, G. Johnson, Lantz, Maly, Moss, Powell, Schrahl, Schultz, Seitter, Walker. Nay-Humphrey.

IV. **NEW BUSINESS** (In accordance with Section 311 (9) O.S. Title 25)
The NW OK Small Business Summit is March 31, 2025.

V. **PUBLIC PARTICIPATION**-None

VI. **ADJOURNMENT**-Max Hess made the motion to adjourn the meeting, seconded by Kelly Fanning. Meeting adjourned at 1:28 p.m.

REPORT OF MEMBERSHIP FY 2025

1/28/2025

As of this date 96 of entities have paid their NODA dues totaling \$101,441.60.

All entities are listed below. Those highlighted have not yet paid their dues.

ALFALFA COUNTY	BLAINE COUNTY	GARFIELD COUNTY	GRANT COUNTY
ALINE AMORITA BURLINGTON BYRON CARMEN CHEROKEE GOLTRY HELENA JET LAMBERT	CANTON GEARY GREENFIELD HITCHCOCK LONGDALE OKEENE WATONGA	BRECKINRIDGE CARRIER COVINGTON DOUGLAS DRUMMOND ENID FAIRMONT GARBER HILLSDALE HUNTER KREMLIN LAHOMA NORTH ENID WAUKOMIS	DEER CREEK LAMONT MANCHESTER MEDFORD NASH POND CREEK RENFROW WAKITA
KAY COUNTY	KINGFISHER COUNTY	MAJOR COUNTY	NOBLE COUNTY
BLACKWELL BRAMAN KAW CITY NEWKIRK PONCA CITY TONKAWA	CASHION DOVER HENNESSEY KINGFISHER LOYAL OKARCHE	AMES CLEO SPRINGS FAIRVIEW MENO RINGWOOD	BILLINGS MARLAND MORRISON PERRY RED ROCK
COUNTY COMMISSIONERS		ASSOCIATE MEMBERS	
ALFALFA BLAINE GARFIELD GRANT KAY KINGFISHER MAJOR NOBLE		106 FIRE DISTRICT BEAR CREEK BIG 4 RURAL FD DALE TOWNSHIP EAGLE CITY GARFIELD CO RWD4 GARFIELD CO RWD5 GARFIELD CO RWD6 GARFIELD CO RWD7	LUCIEN MAJOR CO RWD1 NESCATUNGA NOBLE CO RWD3 NOBLE CO YMCA OMEGA ORION PAWNEE RWD 7 PECKHAM PIONEER-SKELETON
AFFILIATE MEMBER		HAWLEY ISABELLA KILDARE KINGFISHER CO RWD3	RANCH DRIVE RIVER ROAD ROCK TOWNSHIP SUMNER
ALFALFA CO CONSERVATION			

***partial payment made

NODA - SFY25				
July 1, 2024 - December 31, 2024 Revenue/Expense				
Fund	Revenue		Expense	Net Profit (Loss)
02-EDA	\$	35,000.00	\$ 53,665.90	(\$18,665.90)
03-Rural Fire	\$	37,460.02	\$ 44,622.52	(\$7,162.50)
04-CST	\$	839,776.72	\$ 873,069.37	(\$33,292.65)
07-NODA	\$	193,513.77	\$ 164,274.07	\$29,239.70
08-REAP-admin	\$	68,181.00	\$ 21,477.61	\$46,703.39
10-Mobility Management	\$	41,281.18	\$ 41,799.28	(\$518.10)
20-EDA RLF	\$	12,235.92	\$ 475.00	\$11,760.92
30-RTPO	\$	71,378.34	\$ 89,051.39	(\$17,673.05)
TOTAL	\$	1,298,826.95	\$ 1,288,435.14	\$10,391.81
REAP pass-thru:				
2022			\$ 57,978.32	
2023			\$ 75,324.88	
2024	\$	1,122,633.18	\$ 842,561.87	
Total Pass-thru Revenue 7/1/24-6/30/25				\$ 1,122,633.18
Total Pass-thru disbursed for FY22-FY23 as of 12/31/24				\$ 975,865.07

FY24 receivable as of 1/28/25

\$ 64,965.87

NODA Bank Balances as of 12/31/2024

Ledger	Fund	Bank	Account	Balance
04-000	04-NTA PR	1st Nat'l Bank Weatherford	5903099	\$ 5,241.77
04-000	04-CST	Stride Bank	10443128	\$ 93,015.58
04-105	CST MMA	Stride Bank	10590561	\$ 10,046.16
04-105	CST MMA	Blue Sky Bank	200616020	\$ 619,900.48
07-000	07-NODA	Stride Bank	10690606	\$ 62,949.66
07-100	NODA MMA	Blue Sky Bank	110771	\$ 115,027.48
07-102	NODA PAYROLL	Blue Sky Bank	42509	\$ 28,273.22
08-000	08-REAP	Blue Sky Bank	8005826	\$ -
08-106	REAP MMA	Blue Sky Bank	110853	\$ 2,867,004.42
20-000	20-EDA RLF	Blue Sky Bank	111041	\$ 50,872.50
20-103	RLF-SEQ	Blue Sky Bank	111274	\$ 178,696.85

	Unrestricted Cash	Restricted Cash	Total Cash
\$	1,084,877.98	\$ 2,946,150.14	\$ 4,031,028.12

Ledger		Description	Receivable
03-000-00-1120	Rural Fire	\$	15,126.66
04-000-00-1100	Logisticare	\$	20,424.97
04-000-00-1114	LTCA	\$	4,175.71
04-000-00-1190	RSVP	\$	1,445.00
10-000-00-1800	Mobility Management	\$	12,048.18
30-000-00-1100	RTPO	\$	11,745.35
Total receivable for FY25 at 1.28.25			\$ 64,965.87

NODA Revolving Loan Fund (RLF) Monthly Report

January 2025

Mission:

Goal: The overall goal is to create new, long-term, high quality jobs.

Obligated Loans Balance to Expend

Total	\$0.00
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NODA RLF bank account

1/1/2025	<i>Beginning balance</i>	\$178,691.55
	<i>Interest</i>	\$417.25
	<i>Deposits</i>	\$0.00
	<i>Withdrawal</i>	\$0.00
12/31/2025	<i>Ending balance</i>	\$179,108.80
	NODA RLF funds available	\$179,108.80

CARES RLF bank account

1/1/2025	<i>Beginning balance</i>	\$50,872.50
	<i>Interest</i>	\$118.05
	<i>Deposits</i>	\$5,876.15
	<i>Withdraw</i>	\$0.00
12/31/2025	<i>Ending balance</i>	\$56,866.70
	CARES Act Relending funds available	\$56,866.70

Less Obligated Loans	\$0.00
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Total Available to Loan	\$235,975.50
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Total CARES Portfolio	\$540,267.50
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Total RLFs Portfolio	\$719,376.30
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Active Loans

Enid Brewing Company

Loan amount: \$110,000.00 Interest Rate: 2.50%
Payment Interval: Monthly Start Date: 1/1/2021
Payment Amount: \$733.47 Payoff Date: 12/1/2035
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
1/3/2025	\$175.82	\$557.65		\$733.47
		Fees Charged:	--	
Ending Balance: \$83,834.17		Fees Collected:	--	
		Balance Past Due:	0.00	

Enid Brewing Company (EBC Kitchen)

Loan amount: \$120,000.00 Interest Rate: 4.00%
Payment Interval: Monthly Start Date: 8/1/2022
Payment Amount: \$887.63 Payoff Date: 7/1/2037
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
1/3/2025	\$350.60	\$537.03		\$887.63
		Fees Charged:	--	
Ending Balance: \$104,641.68		Fees Collected:	--	
		Balance Past Due:	0.00	

G.R.O.W. Trucking & Services

Loan amount: \$147,000.00 Interest Rate: 2.50%
Payment Interval: Monthly Start Date: 6/1/2022
Payment Amount: \$1,385.77 Payoff Date: 5/1/2032
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
1/14/2025	236.70	1,149.07		\$1,385.77
		Fees Charged:	--	
Ending Balance: \$112,467.80		Fees Collected:	--	
		Balance Past Due:	0.00	

G.R.O.W. Trucking & Services (GROW II)

Loan amount: \$95,000.00 *Interest Rate:* 4.50%
Payment Interval: Monthly *Start Date:* 5/1/2024
Payment Amount: \$1,771.09 *Payoff Date:* 4/1/2029
Due Date: 1st of month *Status:* Current
Past Due: 10th of month

Payments Received:

<u><i>Date</i></u>	<u><i>Interest</i></u>	<u><i>Principal</i></u>	<u><i>Late Fee</i></u>	<u><i>Payment</i></u>
1/14/2025	313.25	1,457.84		\$1,771.09
<i>Ending Balance:</i> \$82,073.78		<i>Fees Charged:</i>	- -	
		<i>Fees Collected:</i>	- -	
		<i>Balance Past Due:</i>	0.00	

JJ's Quickshop

Loan amount: \$125,000.00 *Interest Rate:* 4.00%
Payment Interval: Monthly *Start Date:* 5/1/2021
Payment Amount: \$924.61 *Payoff Date:* 4/1/2036
Due Date: 1st of month *Status:* Current
Past Due: 10th of month

Payments Received:

<u><i>Date</i></u>	<u><i>Interest</i></u>	<u><i>Principal</i></u>	<u><i>Late Fee</i></u>	<u><i>Payment</i></u>
1/3/2025	336.57	588.04		\$924.61
<i>Ending Balance:</i> \$100,383.37		<i>Fees Charged:</i>	- -	
		<i>Fees Collected:</i>	- -	
		<i>Balance Past Due:</i>	0.00	

Economic Development Staff Reports

January 2025 Report

Susmita Som, GIS: The following is nothing but the names of the projects, not the details that go with it. I am ready to explain each project if needed.

CIP: Blackwell: I had meetings over the phone with the water plant supervisor, Mr. Roman Stevens, and Mr. Kyle Day regarding water lines and valves. I have already sent the Public Hearing Notice for the upcoming February 20th meeting, which will be posted in several places in the City. I also visited Blackwell with the completed plan for the one-month review period. Blackwell called to arrange a meeting to upgrade zoning maps throughout the City. **Braman:** The Town of Braman submitted all the necessary paperwork to ODOC to receive the project's closing, and the paperwork has been completed. The project is closed. **Carmen:** The Fire Chief, Mr. Dylan Newman, worked with me over the phone and via email about the fire department inventories matching it with the Insurance. I visited the Town and met with Mr. Jason Jones and Mr. Dalton Cheshire regarding the need for capital improvements. We have had over-the-phone meetings regarding several lift stations and manholes. **Geary:** Finally, the City has accepted the CIP Grant contract. Depending on the weather, the project will start any day now. **Garber:** With the help of the town clerk, we are trying to close this project and submit all the required paperwork. **Longdale:** The Town is working towards active SAM registration but has had no luck yet. I spent time calling the agency and persistently asked the Town clerk to go on trying with the supporting documentation. **Comp. Plans:** **Cashion:** Per the town clerk's request, I sent digital versions of annexation maps where they added two properties on the Northeast. **Webinars:** I watched a webinar from Presto Geosystems, Building Fire Lanes and Emergency Access Roads. Two persons from the ESRI Account Team visited NODA. Account Manager Greg Hakman talked about the next step we want to take in upgrading our software and equipment. Even though my Trimble GPS is good, there is always something better.

Payton Herron, GIS, NORTPO: During the month of January, I worked on finishing up the Income Survey map for the Town of Canton for their CDBG-REAP application. I worked on modifying and developing regional data for the EJ plan that ODOT decided we don't need to do. I did some research on the ArcGIS Experience Builder and have started working on developing some online maps with it. I looked over and provided feedback to Brock on the RIA grant application. On the 14th, I attended the webinar, "Rural and Tribal Program Notice of Funding Opportunity". On the 27th I met with the Esri account team over what we currently have available with our ArcGIS accounts and what new tools they have to offer. On the 29th, I attended Jodi's retirement party. I did not attend the NORTPO Policy Board meeting, because I was the food guy.

Brock Spencer, NORTPO: Coordinated with ODOT over meeting schedules and updated schedules. Assisted Dr. Li and Marian from OSU in preparing and submitting the RIA Grant, including budget details and timeline. Shared Tulsa Transit webinar and TAP Grant application resources. Provided comments on the Rural Regional Task Force legislation and coordinated with SORTPO over the bill's language and reached out to Senator Pederson for support of HB 2034 regarding a Rural Task Force on Transit. Participated in discussions on data collection needs during the OARC Meeting, and sent out forms for directors to have filled out. Finalized the RIA Grant, organized documentation, and met with ODOT over the RIA Grant for EV projects. Coordinated with OSU on the Bus-Stainable Designs Team project, and walkability locations advocating

for a regional transit hub. Updated website schedules and worked with Michelle to maintain the WordPress site, and purchase headsets for NORTPO computers. Shared truck traffic maps for corridor analysis with SORTPO to be utilized in their regional planning. Reviewed and shared federal and state legislation relevant to COGs. **Mobility Management:** Participated in community transportation meetings, discussing transit partnerships and funding opportunities. Shared cost of transportation tool and linkage between age and transportation with the Mobility Program. Discussed the TSET Grant application and ramp development with Chanler and participated in the WIC grant discussions. **Other:** Continued with updates on the NODA and NORTPO websites, and social media updates. **Attended (in person):** 1/16: Southern Plains Transportation Center; 1/21: OARC Meeting; 1/22: OEDA Board Meeting; 1/23: NORTPO Policy Board Meeting – Special Guest: ODOT over EV; 1/23: NODA Board Meeting – REAP Extensions. **Attended (via Zoom and/or Teams):** 1/22: Meeting on Rural Task Force Bill with ODOT; 1/28: Meeting on WIC grant agreement and tasks. **Webinars:** 1/6: Tulsa's Integrated Transit System; 1/6: Applying for TAP Grants; 1/14: Build America Bureau's Rural and Tribal Program NOFO. **Travel:** Enid; OKC/Midwest City (Southern Plains Transportation Center); OKC; Beaver; El Reno (Public Engagement Event at Tech Center).

Chanler Cory, Mobility Management (Northwest Oklahoma): January was a busy month dedicated to preparing goals and initiatives for the upcoming year and meeting with existing transportation entities and stakeholders. Key efforts included streamlining training for mobility management, updating NW resources, and ensuring that stakeholders were informed of any changes or updates for the new year. Keeping everyone in the loop is a priority for me, as communication is essential to effective mobility management. Looking ahead, I plan to focus on agencies that have not fully utilized Mobility Management services due to limited familiarity or low participation. My goal is to bridge these gaps by developing accessible resources and practical solutions that make it easier for individuals and agencies to connect with the support they need. I am also working on strategies to address transportation challenges that agencies are carrying like familiarity of existing transit and new services that are only known by a handful of agencies. I am also connecting agencies to transportation resources that cannot be directly utilized by the public- like Ride care. In my second year of Mobility Management I would like to focus on implementing a project in my area that will make a tangible impact and I feel that partnerships with multiple agencies that share similar goals will help me implement projects that the community needs. These efforts aim to provide actionable solutions and strengthen partnerships across our region. I attended the 2025 Prevention summit with OSDH for the purpose of aligning Oklahoma's communities and systems to strengthen families and prevent child abuse and neglect. Transportation is needed in this area due to many dire situations involving minors with no guardian resources- there are very limited services that are available for minors in emergency situations. Lastly, the Northwest Coordination Group has decided to hold its meetings bi-monthly on the second Thursday of the month at 2 PM. We are actively working to boost participation in these essential meetings, as they are required by the FTA to secure funding for the 5310 agencies across all areas. For information on how to join, please contact me at Chanler@noda-ok.org. **Attended (in person):** Kay County community meeting, Mentor meeting, Family provider community of practice meeting, TSET Grant Discussions, Human service alliance meeting, Oklahoma nutrition security task force, CVH/SDOH Learning Collaborative, NORTPO Policy Board, Community Transportation Meeting. **Attended (via Zoom and/or Teams):** Mobility management weekly meeting x3, Development of Mobility Management Training x2, RideCARE, Wednesday MM

workshop X2, 2025 Prevention Summit, NW Coordination Meeting, 5311 monthly meeting. **Travel:** OKC x2, Enid x6.

Isaac Smallwood, Community Planner: REAP: Completed closeout documents for REAP projects, processed payments, and filed/scanned documents into the appropriate folders. Opened the REAP report, conducted two REAP awardee trainings, sent out extension request needed notifications for expired/expiring REAP contracts, updated REAP contract dates, and updated the REAP open report. **Attended** (in person): CDBG Certified Administrator training; Major County EMS ribbon cutting; Blackwell bid opening. **Attended** (via Zoom and/or Teams): None. **Travel:** Ringwood, Blackwell, Oklahoma City, Ames.

Vicki Eggers, Director: Economic Development: Worked on annual progress report for EDA planning grant. Discussed TSET grant application with Ames. Discussions on Fairmont CWSRF project. **RLF:** Prepared and submitted monthly report, monthly invoices, and updated accounts' spreadsheets. I still need to schedule a meeting with JJ's Quickshop and Jonathon Cross. Even though they closed the store, they are continuing to make their monthly payments, and are hoping to lease the store to someone to operate it. **CDBG:** Working with Helena and their contractor on their CDBG-REAP project, weather delayed some of the work; conducted employee interview with Smallwood, and reviewed payroll logs. Worked with Smallwood on Canton's CDBG-REAP application documents, provided info to Payton Herron to do the LMI map. Talked more with Covington on CDBG and other grants. Attended CDBG Certified Administrator training with Smallwood, Lacey Morris, and Jerlyn Keene from OEDA (even though I was still certified). *OEDA: Worked with OEDA staff on Tyrone's CDBG-REAP application and documents, working with engineers as well. Prepared documents for Seiling budget and expenditure report, and closeout. Waiting on the county commissioner to start Keyes' project. Still waiting on Woodward Co. to submit the pay request from November 2024, scheduled time in February to meet with the commissioner. Worked with OEDA staff to get Seiling's project closed out. For Freedom's project, I assisted with CDBG pay request, bid and award documents with the engineer, board agenda items, attended special board meeting for budget modification and contract award, and preconstruction meeting.* **REAP: NODA:** Worked with Smallwood on REAP documents, questions, monitorings, etc. Assisted Smallwood with the REAP awardee training sessions. Received various inquiries from engineers and communities regarding REAP projects, re-directing them to contact Smallwood. Discussed REAP projects statuses with board members. *OEDA: Worked with OEDA staff on questions, closeouts, monitorings, etc. Discussed their second REAP application cycle and timeline.* **Other:** Attended OARC meeting. Prepared and distributed agenda and packets for NODA board meeting. Meeting with RK Black on cloud files/ documents/storage. **Attended** (in person): Helena board meeting; Ames inspection (FD); CDBG certification training (3 days); NODA board meeting; Jodi Palmer's retirement reception; Freedom special board and pre-construction meetings. **Attended** (via Zoom and/or TEAMS): Meeting with Fairmont and Myers Engineering on CWSRF plan; meeting with Tyrone, Myers Engineering, and OEDA staff on CDBG-REAP application project. **Webinars:** Thriving at Work: A Team-Based Approach to Health and Wellness (NADO). **NORTPO/Transportation Planning:** Various discussions with Brock Spencer and Payton Herron on maps, data, plans, RTP meetings, etc. **Attended** (in person): NORTPO policy board meeting. **Attended** (via Zoom and/or TEAMS): None. **All Travel:** Ames; Freedom (2); Helena (2); Oklahoma City (2).



AUTHORIZING RESOLUTION

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION, TRANSIT PROGRAMS DIVISION, FOR A GRANT UNDER 49 U.S.C. SECTION 5311, NONURBANIZED AREA FORMULA PROGRAM.

WHEREAS, pursuant to Chapter 53 of title 49 U.S.C., the Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, the **Oklahoma Department of Transportation**, hereinafter referred to as the DEPARTMENT, is submitting a Section 5311 Nonurbanized Area Formula Grant application to the Federal Transit Administration, hereinafter referred to as the FTA; **and**

WHEREAS, the **Northern Oklahoma Development Authority** hereinafter referred to as APPLICANT wishes to receive financial assistance pursuant to the FTA Section 5311 Program finds that will be available under this grant; and

WHEREAS, the APPLICANT will be required to execute a contract to receive the financial assistance pursuant to the FTA Section 5311 program grant; and,

WHEREAS, the contract will impose certain obligations upon the APPLICANT required by the FTA in accordance with the provisions under the Chapter 53 of Title 49 U.S.C., as amended.

NOW, THEREFORE BE IT RESOLVED BY THE Northern Oklahoma Development Authority BOARD OF DIRECTORS THAT Jonathon Cross; NODA Executive Director is authorized to:

1. submit a grant application to the DEPARTMENT seeking FTA Section 5311 program financial assistance for the purpose of operating a rural public transit system in (Proposed Service Area) in Oklahoma;
2. execute certifications and assurances or any other documents as maybe required by the DEPARTMENT and/ or FTA, for the purpose of receiving said grant;
3. furnish such additional information as the DEPARTMENT and /or FTA may require in connection with the application of the project;
4. set forth and execute Disadvantaged Business Enterprise policies and procedures in connection with the projects procurement needs; and

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— a council of local governments providing opportunities to improve the quality of life in the counties of ALFALFA • BLAINE • GARFIELD • GRANT • KAY • KINGFISHER • MAJOR • NOBLE



AUTHORIZING RESOLUTION

5. execute a contract with the DEPARTMENT seeking financial assistance on behalf of the APPLICANT to aid in the financing of above said projects.

CERTIFICATE

The undersigned duly qualified and acting **Governing Board Chair** of the **Northern Oklahoma Development Authority Governing Board** certifies that the foregoing is true and correct copy of a resolution, adopted at a legally convened meeting of the **Northern Oklahoma Development Authority Board of Directors** held on _____ 2025.

Signature of Authorized Representative

Date

Toby Walker- NODA Board Chair

Title of Authorized Representative



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ALFALFA • BLAINE • GARFIELD • GRANT • KAY • KINGFISHER • MAJOR • NOBLE



To Whom It May Concern:

The Northern Oklahoma Development Authority (NODA) Governing Board does hereby authorize Jonathon Cross, NODA Executive Director to execute and sign assurances and verifications, contracts and any necessary document needed for the operation of the Section 5311 non-urbanized area formula grant programs for the Program Year 2025.

Toby Walker, NODA Board Chair

Date: _____

State of Oklahoma)

) ss

County of Garfield)

Subscribed, appeared and sworn before me this _____ day of _____ 2025.

Notary Public

Commission expires: _____

Commission #: _____

