

NOTICE OF REGULARLY SCHEDULED MEETING OF THE NODA BOARD OF TRUSTEES & CEDS

NODA Conference Room
2901 N. Van Buren St., Enid, OK 73703
1:00 pm, Jan. 23, 2025

AGENDA

*All items on this agenda, including, but not limited to, any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.*

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its Trust Manager, staff, and attorney or to the recommending board, commission or committee.

I. CALL TO ORDER Toby Walker, Vice Chair

- A. Flag Salute
- B. Roll Call – Marci Hyde
- C. Introduction of Guests – Toby Walker, Vice Chair
- D. Approval of Minutes

II. REPORTS

- A. Secretary's Report of Membership – Marci Hyde
- B. Treasurer's Financial Report – Noel Clonts
- C. Staff Reports (E-mailed in Board Packets)

III. BUSINESS (To meet, discuss & possibly take action on the following items)

- A. Election of Officers
- B. Executive Director's Update – Jonathon Cross
- C. REAP Report (including, but not limited to, extension requests, changes of scope, needs related to project activities) – Isaac Smallwood
 - 1. Possible Extension requests: Carmen (FY22); Lamont; Manchester; Noble Co./Pawnee Co. RWD#7; Okarche; Watonga; Waukomis (FY23)

IV. NEW BUSINESS IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25.

V. PUBLIC PARTICIPATION

VI. ADJOURNMENT

Filed in the office of the Northern Oklahoma Development Authority Jan. 17, 2025, at 4:15 pm.

Signed *Vicki Eggers*

Any person requiring special accommodation for participation in this meeting should contact the NODA office at least twenty-four hours in advance of the meeting time.

NODA BOARD & CEDS REGULAR MEETING MINUTES
2901 N. Van Buren, Enid, OK 73703
1:00 p.m. Thursday, November 21, 2024

I. CALL TO ORDER-Marc Bolz

A. Flag Salute

B. Roll Call-Marci Hyde

Present

Marc Bolz	Noel Clonts	Geoff Covalt	Travis Darr
Kelly Fanning	Chris Henderson	Max Hess	Ashley Humphrey
Marci Hyde	Garret Johnson	Catherine Lantz	Gary May
Jeff Moss	Howard Powell	Brandon Schultz	Bill Seitter
Jason Shanks	Duane Thompson	Toby Walker	

Absent

Dixie Johnson Philip Schrahl Jeff Schuelke

Introduction of Guests- Clarence “Otie” Maly—Garfield County Commissioner, and Nick Hughes—Noble County Commissioner.

C. Approval of Minutes

Toby Walker made a motion to approve the minutes, seconded by Max Hess. Aye-Bolz, Clonts, Covalt, Darr, Fanning, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, May, Moss, Powell, Schultz, Seitter, Shanks, Thompson, Walker. Nay-none.

II. REPORTS

A. Hyde-As of this date, 96 entities have paid NODA dues totaling \$100,872.85.

B. Clonts-The Board reviewed the following from July 1, 2024-September 30, 2024—Total Revenue \$649,006.59. Total Expense \$576,784.77. Profit of \$72,221.82.

C. Staff Reports-Emailed with the board packet.

III. BUSINESS

A. Executive Director Report Given by Jonathon Cross

1. REAP Applications were reviewed this month.
2. Vehicles will be sold the first part of the year through Purple Wave.

- B. Garret Johnson moved to approve the CY2025 NODA Schedule of Regular Meetings, seconded by Noel Clonts. Aye-Bolz, Clonts, Covalt, Darr, Fanning, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, May, Moss, Powell, Schultz, Seitter, Shanks, Thompson, Walker. Nay-none.
- C. Kelly Fanning moved to approve the CY2025 NODA Holiday Schedule, seconded by Garet Johnson. Aye-Bolz, Clonts, Covalt, Darr, Fanning, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, May, Moss, Powell, Schultz, Seitter, Shanks, Thompson, Walker. Nay-none.
- D. Brock Spencer made board members and guests aware of the Transportation Grant Opportunities-PROTECT, RIA, and RAISE. Grant County was award the PROTECT grant.
- E. Chanler Cory spoke about Partnership Proposal with local organizations and Autry Technology Center for Ramp Construction Project. Enid Fire Department is getting ramps installed in homes and getting community partners involved. She is working with NW OK Youth Services, Regional Food Bank, and AAA. Some towns are also using aluminum ramps and rotating to people's houses.
- F. REAP Report—Vicki Eggers presented the FY2025 NODA REAP Award List. Thirty-one applications will be funded. Catherine Lantz moved to approve the list, seconded by Toby Walker. Aye-Bolz, Clonts, Covalt, Darr, Fanning, Henderson, Hess, Humphrey, Hyde, G. Johnson, Lantz, May, Moss, Powell, Schultz, Seitter, Shanks, Thompson, Walker. Nay-none.

IV. NEW BUSINESS (In accordance with Section 311 (9) O.S. Title 25)
Kelly Fanning told everyone about the Emergency Drought Free Program through the Conservation Districts.

V. PUBLIC PARTICIPATION-None

VI. ADJOURNMENT-Max Hess made the motion to adjourn the meeting, seconded by Kelly Fanning. Meeting adjourned at 1:42 p.m.

NODA Board
DATE 11-21-2024

MARC BOLZ	✓			
NOEL CLONTS	✓			
GEOFF COVALT	✓			
TRAVIS DARR	✓			
KELLY FANNING	✓			
CHRIS HENDERSON	✓			
MAX HESS	✓			
ASHLEY HUMPHREY	✓			
MARCI HYDE	✓			
DIXIE JOHNSON	Absent			
GARRET JOHNSON	✓			
CATHERINE LANTZ	✓			
GARY MAY	✓			
JEFF MOSS	✓			
HOWARD POWELL	✓			
PHILIP SCHRAHL	Absent			
JEFF SCHUELKE	Absent			
BRANDON SCHULTZ	✓			
BILL SEITTER	✓			
JASON SHANKS	✓			
DUANE THOMPSON	✓			
TOBY WALKER	✓			
	19 Present			Revised 11/16/2024
	3 Absent			

REPORT OF MEMBERSHIP FY 2025

11/6/2024

As of this date 96 of entities have paid their NODA dues totaling \$101,441.60.

All entities are listed below. Those highlighted have not yet paid their dues.

ALFALFA COUNTY	BLAINE COUNTY	GARFIELD COUNTY	GRANT COUNTY
ALINE AMORITA BURLINGTON BYRON CARMEN CHEROKEE GOLTRY HELENA JET LAMBERT	CANTON GEARY GREENFIELD HITCHCOCK LONGDALE OKEENE WATONGA	BRECKINRIDGE CARRIER COVINGTON DOUGLAS DRUMMOND ENID FAIRMONT GARBER HILLSDALE HUNTER KREMLIN LAHOMA NORTH ENID WAUKOMIS	DEER CREEK LAMONT MANCHESTER MEDFORD NASH POND CREEK RENFROW WAKITA
KAY COUNTY	KINGFISHER COUNTY	MAJOR COUNTY	NOBLE COUNTY
BLACKWELL BRAMAN KAW CITY NEWKIRK PONCA CITY TONKAWA	CASHION DOVER HENNESSEY KINGFISHER LOYAL OKARCHE	AMES CLEO SPRINGS FAIRVIEW MENO RINGWOOD	BILLINGS MARLAND MORRISON PERRY RED ROCK
COUNTY COMMISSIONERS		ASSOCIATE MEMBERS	
ALFALFA BLAINE GARFIELD GRANT KAY KINGFISHER MAJOR NOBLE		106 FIRE DISTRICT BEAR CREEK BIG 4 RURAL FD DALE TOWNSHIP EAGLE CITY GARFIELD CO RWD4 GARFIELD CO RWD5 GARFIELD CO RWD6 GARFIELD CO RWD7 HAWLEY ISABELLA KILDARE KINGFISHER CO RWD3	LUCIEN MAJOR CO RWD1 NESCATUNGA NOBLE CO RWD3 NOBLE CO YMCA OMEGA ORION PAWNEE RWD 7 PECKHAM PIONEER-SKELETON RANCH DRIVE RIVER ROAD ROCK TOWNSHIP SUMNER
AFFILIATE MEMBER			
ALFALFA CO CONSERVATION			

***partial payment made

NODA - SFY25				
July 1, 2024 - November 30, 2024 Revenue/Expense				
Fund	Revenue	Expense	Net Profit (Loss)	
02-EDA	\$ 29,166.66	\$ 47,005.26	(\$17,838.60)	
03-Rural Fire	\$ 27,916.69	\$ 38,767.41	(\$10,850.72)	
04-CST	\$ 649,919.29	\$ 682,001.56	(\$32,082.27)	
07-NODA	\$ 182,319.50	\$ 131,339.81	\$50,979.69	
08-REAP-admin	\$ 56,817.50	\$ 16,444.98	\$40,372.52	
10-Mobility Management	\$ 35,269.34	\$ 34,793.05	\$476.29	
20-EDA RLF	\$ 10,396.35	475.00	\$9,921.35	
30-RTPO	\$ 59,632.99	\$ 73,403.27	(\$13,770.28)	
TOTAL	\$ 1,051,438.32	\$ 1,024,230.34	\$27,207.98	
REAP pass-thru:				
2022		\$ 57,978.32		
2023		\$ 75,324.88		
2024	\$ 1,122,633.18	\$ 842,561.87		
	Total Pass-thru Revenue 7/1/24-6/30/25		\$ 1,122,633.18	
	Total Pass-thru disbursed for FY22-FY23 as of 11/30/24		\$ 975,865.07	

FY24 receivable as of 1/13/25 \$ 565,056.56

NODA Bank Balances as of 11/30/2024

Ledger	Fund	Bank	Account	Balance
04-000	04-NTA PR	1st Nat'l Bank Weatherford	5903099	\$ 5,241.77
04-000	04-CST	Stride Bank	10443128	\$ 136,506.98
04-105	CST MMA	Stride Bank	10590561	\$ 10,042.03
04-105	CST MMA	Blue Sky Bank	200616020	\$ 741,030.04
07-000	07-NODA	Stride Bank	10690606	\$ 69,974.39
07-100	NODA MMA	Blue Sky Bank	110771	\$ 27,128.41
07-102	NODA PAYROLL	Blue Sky Bank	42509	\$ 16,698.62
08-000	08-REAP	Blue Sky Bank	8005826	\$ 55,356.38
08-106	REAP MMA	Blue Sky Bank	110853	\$ 2,993,037.58
20-000	20-EDA RLF	Blue Sky Bank	111041	\$ 45,064.72
20-103	RLF-SEQ	Blue Sky Bank	111274	\$ 178,280.55

	Unrestricted Cash	Restricted Cash	Total Cash
\$	1,223,560.55	\$ 3,054,800.92	\$ 4,278,361.47

Ledger	Description	Receivable
02-000-00-1125	EDA	\$ 17,500.00
03-000-00-1120	Rural Fire	\$ 20,709.99
04-000-00-1100	Logisticare	\$ 32,037.06
04-000-00-1114	LTCA	\$ 4,175.71
04-000-00-1119	DHS DDSD	\$ 6,884.50
04-000-00-1190	RSVP	\$ 3,505.00
04-000-00-1200	FAREBOX	\$ 152.50
07-000-00-1115	Substate	\$ 4,544.00
07-000-00-1139	Rental	\$ 1,562.50
07-000-00-1521	Ringwood insurance reimbursement	\$ 1,661.54
08-000-00-1115	REAP planning	\$ 22,727.00
08-000-00-1118	REAP Pass-thru	\$ 431,800.00
10-000-00-1800	Mobility Management	\$ 6,035.99
30-000-00-1100	RTPO	\$ 11,760.77
Total receivable for FY25 at 1.13.25		\$ 565,056.56

NODA Revolving Loan Fund (RLF) Monthly Report December 2024

Mission:

Goal: The overall goal is to create new, long-term, high quality jobs.

Obligated Loans Balance to Expend

Total	\$0.00
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NODA RLF bank account

12/1/2024	Beginning balance	\$178,275.31
	Interest	\$416.24
	Deposits	\$0.00
	Withdrawal	\$0.00
12/31/2024	Ending balance	\$178,691.55
	NODA RLF funds available	\$178,691.55

CARES RLF bank account

12/1/2024	Beginning balance	\$45,064.72
	Interest	\$105.21
	Deposits	\$5,702.57
	Withdraw	\$0.00
12/31/2024	Ending balance	\$50,872.50
	CARES Act Relending funds available	\$50,872.50

Less Obligated Loans	\$0.00
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Total Available to Loan	\$229,564.05
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Total CARES Portfolio	\$537,413.87
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Total RLFs Portfolio	\$716,105.42
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Active Loans

Enid Brewing Company

Loan amount: \$110,000.00 Interest Rate: 2.50%
Payment Interval: Monthly Start Date: 1/1/2021
Payment Amount: \$733.47 Payoff Date: 12/1/2035
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
12/3/2024	\$176.98	\$556.49		\$733.47
Ending Balance: \$84,391.82		Fees Charged: --	Fees Collected: --	Balance Past Due: 0.00

Enid Brewing Company (EBC Kitchen)

Loan amount: \$120,000.00 Interest Rate: 4.00%
Payment Interval: Monthly Start Date: 8/1/2022
Payment Amount: \$887.63 Payoff Date: 7/1/2037
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
12/3/2024	\$352.38	\$535.25		\$887.63
Ending Balance: \$105,178.71		Fees Charged: --	Fees Collected: --	Balance Past Due: 0.00

G.R.O.W. Trucking & Services

Loan amount: \$147,000.00 Interest Rate: 2.50%
Payment Interval: Monthly Start Date: 6/1/2022
Payment Amount: \$1,385.77 Payoff Date: 5/1/2032
Due Date: 1st of month Status: Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
12/10/2024	236.70	1,149.07		\$1,385.77
Ending Balance: \$112,467.80		Fees Charged: --	Fees Collected: --	Balance Past Due: 0.00

G.R.O.W. Trucking & Services (GROW II)

Loan amount: \$95,000.00 *Interest Rate:* 4.50%
Payment Interval: Monthly *Start Date:* 5/1/2024
Payment Amount: \$1,771.09 *Payoff Date:* 4/1/2029
Due Date: 1st of month *Status:* Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
12/10/2024	318.69	1,452.40		\$1,771.09
		<i>Fees Charged:</i>	--	
<i>Ending Balance:</i> \$83,531.63		<i>Fees Collected:</i>	--	
		<i>Balance Past Due:</i>	0.00	

JJ's Quickshop

Loan amount: \$125,000.00 *Interest Rate:* 4.00%
Payment Interval: Monthly *Start Date:* 5/1/2021
Payment Amount: \$924.61 *Payoff Date:* 4/1/2036
Due Date: 1st of month *Status:* Current
Past Due: 10th of month

Payments Received:

<u>Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Late Fee</u>	<u>Payment</u>
12/3/2024	338.53	586.08		\$924.61
		<i>Fees Charged:</i>	--	
<i>Ending Balance:</i> \$100,971.41		<i>Fees Collected:</i>	--	
		<i>Balance Past Due:</i>	0.00	

OPEN REAP Project

12/31/2024

No.	Expires	Entity	Description	Awarded	Total Expended	December Expenses	Balance	De-obligate
FY22								
AL22-2	1/10/2025	Carmen	Water Tower Rehabilitation	80,172.76	77,833.08	0.00	2,339.68	
Total FY22 open REAP grants				\$80,172.76		\$0.00	\$2,339.68	
FY23								
BL23-2		Hitchcock	AMR Water Meters	99,632.25	67,483.79	0.00	32,148.46	*DEOB
GR23-4		Wakita	Water Telemetry System	63,710.00	50,578.70	0.00	13,131.30	*DEOB
GR23-1		Grant County Dist. 3	1 Mile Road/Drainage Improvements	48,500.00	0.00	0.00	48,500.00	Closing Pending
GA23-6	12/30/2024	Waukomis	Well Field Work	125,000.00	20,924.87	0.00	104,075.13	
Total FY23 open REAP grants				\$336,842.25		\$0.00	\$197,854.89	
FY24								
MA24-1	1/8/2025	Ames FD	50'x80'x14' Metal Fire Storage Building	160,000.00	160,000.00	3,930.06	0.00	Closed January
KA24-1	1/8/2025	Blackwell	WTP Lime Slakers Replacement	150,000.00	150,000.00	150,000.00	0.00	
GA24-1	7/8/2025	Breckinridge	Connection to Garber Waterline	125,000.00	41,000.00	0.00	84,000.00	
GA24-2	7/8/2025	Covington	Sewer Line Replacement	165,650.53	0.00	0.00	165,650.53	
GA24-3	1/8/2025	Fairmont	Sewer Line Replacement w/Flow Meter	99,999.00	7,410.00	1,072.50	92,589.00	
GA24-4	1/8/2025	Garber	60+ AMR Water Meters & Software	111,250.00	0.00	0.00	111,250.00	
GA24-5	1/8/2025	Garfield Co RWD #4	Water Tower Rehabilitation	75,000.00	48,936.00	0.00	26,064.00	
BL24-1	1/8/2025	Greenfield	New Sewer Lift Station	200,000.00	176,350.35	23,649.65	23,649.65	
AL24-1	7/8/2025	Helena	Asphalt Overlay Streets (CDBG/REAP)	136,363.63	0.00	0.00	136,363.63	
GR24-2	1/8/2025	Lamont	Sewer Sprinkler Irrigation Improvements	120,600.00	0.00	0.00	120,600.00	
MA24-2	1/8/2025	Major Co EMS	Ringwood EMS Bunkhouse	124,999.00	84,655.00	0.00	40,344.00	
MA24-3	1/8/2025	Major Co RWD #1	Water Transmission Line Relocation	150,000.00	0.00	0.00	150,000.00	
GR24-3	1/8/2025	Manchester	South Water Tower Renovation	129,050.00	0.00	0.00	129,050.00	
MA24-4	1/8/2025	Meno	Sewer Lift Station Upgrades	40,278.00	30,128.02	0.00	10,149.98	*DEOB
GA24-8	7/8/2025	North Enid	Concrete 2 Blocks Streets w/Culverts	83,470.34	78,297.85	78,297.85	5,172.49	
KF24-2	1/8/2025	Okarche	Underground Water Storage Tank Reno	125,000.00	0.00	0.00	125,000.00	
NB24-2	1/8/2025	Pawnee Co RWD #7	Water Line Installation	125,000.00	0.00	0.00	125,000.00	
BL24-2	1/8/2025	Watonga	Emergency Communication Equipment	40,000.00	0.00	0.00	40,000.00	
Total FY24 open REAP grants				\$2,161,660.50		\$256,950.06	\$1,384,883.28	
						Total Open REAP Grants	\$1,585,077.85	
* De-Obligating Funds to FY25								

* De-Obligating Funds to FY25

Economic Development Staff Reports December 2024 Report

Susmita Som, GIS: The following is nothing but the names of the projects, not the details that go with it. I am ready to explain each project if needed.

CIP: Blackwell: The Fire Chief, Cory Hanebrink, contacted the Airport supervisor, Mr. Dennis Pearce, about permanently installing infrared heaters for the hangers. I also spent hours over the phone with Mr. Hoos (utility), Mr. Chuck Anderson(street), Mr. Roman Stevens for water-related questions, and Mr. Cory Hanebrink for public safety sirens. Ms. Cindy Gaddis sent me the location of the marine equipment storage near Lake Blackwell, which is covered by the City's municipal insurance. **Braman:** The Town of Braman submitted all the necessary paperwork to ODOC to receive the project's closing, and the paperwork has been completed. However, ODOC has not closed the project yet. **Geary:** The City has not yet accepted the CIP Grant contract in OKGrants. It's up to the City's Mayor, an authorized official with ODOC, to accept the grant with an authorized signature. But it has not happened yet. **Garber:** I am working with the Town clerk on the final paperwork to complete the Capital Improvements Plan. Paperwork to close this project is ongoing. **Comp. Plans: Cashion:** I prepared big maps of new town limits with the annexed areas and delivered them myself to the town officials. **Other: Breckinridge:** As requested, I have provided a water system map for the town of Breckinridge that shows all the active and inactive water wells. **Tonkawa:** The City officials wanted a set of PDFs on CIP and comprehensive planning, so I shared a link for them to download them. **Webinars:** I watched a webinar, Advancing Sustainable Design in Recreational Trails and Embarkments, by Cory Schneider. **Unused Annual Leave:** I enjoyed a couple of days of annual leave during the Holiday season and deserved it.

Payton Herron, GIS, NORTPO: December was slower as far as productivity, with all the holidays and leave used. On the 5th I attended the Technical Committee meeting. On the 11th, I attended the Community Transportation meeting and watched the KDOT Heartland Flyer webinar. I worked on maps for the Environmental Justice Plan quite a bit, and mapping out the addresses for Canton's CDBG application.

Brock Spencer, NORTPO: Organized and shared RTPO and various other meeting schedules for the upcoming year. Analyzed the STIP shared by Devon from ODOT and shared with stakeholders by attaching on the website. Participated in discussions regarding the Enid MPO and coordinated updates with Jonathon and Cecil. Collaborated with OSU Engineering and Dr. Li on advancements in machine learning and potential grant collaborations (e.g., RIA). Delivered a guest lecture at OSU over the benefits of long-range planning in transportation and how it assists engineers in project selection. Analyzed various grant programs including PROTECT, RIA, and RAISE. Reviewed and commented on bill text for the Regional Rural Transportation Task Force (RRTF). Explored and collaborated on AI tools with SORTPO for planning and research improvements as well as data center resources. Analyzed climate change transportation data for integration into the environmental justice plan. Researched arterials blueprint for enhanced collaboration between the RTPO and ODOT. Addressed website updates and developed guidelines for the new website consultant. Coordinated timesheets and financial analysis for NCTE FY24. Conducted budget discussions for NCTE with Michelle and Travis. Shared updates on the OKC-Newton Passenger Rail project and attended KDOT's virtual open house on expanding the Heartland Flyer. Consulted with Payton over new GIS-capable laptops and addressed Microsoft 365 issues with data storage.

Continued data management, organization of files, monthly reports, and development of agendas, minutes, documents, etc. **Mobility Management:** Consulted with Chanler over on resource flowcharts, potential TSET grant work, and addressed indirect cost reporting for the WIC Grant with ODOT and Hunger Free OK. Participated in community transportation meetings, discussing transit partnerships and funding opportunities. **Other:** Continued with updates on the NODA and NORTPO websites, and social media updates. **Attended (in person):** 12-5: Tech Committee Meeting on grant updates, NCTE discussions, and planning; 12-10: PROTECT grant discussion with CED8; 12-11: Community Transportation Chat/meeting. **Attended (via Zoom and/or Teams):** 12-2: Mobility Management Host Agencies discussion; 12-16: Meeting with Dr. Li to develop an RIA grant outline. **Webinars:** 12-11: KDOT Virtual Open House. **Travel:** Stillwater.

Chanler Cory, Mobility Management (Northwest Oklahoma): December was a busy month dedicated to preparing goals and initiatives for the upcoming year. Key efforts included publishing newsletters, updating resources, and ensuring that stakeholders were informed of any changes or updates for the new year. Keeping everyone in the loop is a priority for me, as communication is essential to effective mobility management. Looking ahead to the new year, I plan to focus on agencies that have not fully utilized Mobility Management services due to limited familiarity or low participation. My goal is to bridge these gaps by developing accessible resources and practical solutions that make it easier for individuals and agencies to connect with the support they need. I am also working on strategies to address transportation challenges that agencies are carrying into the new year. These efforts aim to provide actionable solutions and strengthen partnerships across our region. I attended the Tri-county Community Resource Transitions Fair that was held at Skiatook High school where Kids going into college or going into High school and all ages in-between stopped by my booth to ask questions and receive services from/about Mobility Management. November was a productive month, laying the groundwork for these initiatives, and I am excited to build on that momentum to continue addressing critical mobility needs in our community. Lastly, the Northwest Coordination Group has decided to hold its meetings bi-monthly on the second Thursday of the month at 2 PM. We are actively working to boost participation in these essential meetings, as they are required by the FTA to secure funding for the 5310 agencies across all areas. For information on how to join, please contact me at Chanler@noda-ok.org. **Attended (in person):** Kay county community meeting, Mentor meeting, Family provider community of practice meeting, Tri.-County Community Resource Transitions fair. **Attended (via Zoom and/or Teams):** 5310 and 5311 ODOT meeting, Mobility management weekly meeting x3, Development of Mobility Management Training x4. **Travel:** Ponca City; Skiatook; Enid x4.

Isaac Smallwood, Community Planner: REAP: Completed closeout documents for REAP projects, processed payments, and filed/scanned documents into the appropriate folders. I opened the REAP report and collaborated with RK Black to synchronize my REAP files with "Jennifer" folder/Vicki's. Created FY25 REAP templates for ledger sheets, the monitoring tool, quarterly project updates, and affidavits and drafted REAP contracts and award letters. **Attended (in person):** Attended Pre-construction meeting at Okarche. **Attended (via Zoom and/or Teams):** None. **Travel:** Okarche.

Vicki Eggers, Director: Economic Development: Attended Select Oklahoma meeting. **CARES Act project: FRMC:** Received notification from EDA that the Fairview EDA project is closed! **RLF:** Prepared and submitted monthly report, monthly invoices, and updated accounts' spreadsheets. Received update from JJ's Quickshop that their last day

open was Dec. 31, 2024. Working to schedule a meeting with them and Jonathon Cross in January. **CDBG:** Discussed Helena project via emails, work started in late December. Keeping Isaac updated on project as it is a CDBG-REAP project. Discussed potential CDBG applications with Covington, sent income survey items to clerk. Conducted CDBG application training with Isaac, Lacey Morris, and Jerlyn Keene (since ODOC postponed their training to January 2025). *OEDA: Worked with staff on reports and other documents, including the process for Tyrone's new CDBG-REAP application. Still waiting on the county commissioner to start Keyes' project; received email from ODOC asking the status on this project (it expires May 14, 2025, and no work has happened). ODOC staff contacted the county commissioner and mayor directly, work should be completed before May. Still waiting on Woodward Co. to submit the pay request from November 2024. Worked with OEDA staff to get pay requests and expenditure reports on Seiling's project completed, then the closeout process. Assisted with CDBG pay request and expenditure report, 2nd public hearing documents, board agenda items, and closeout documents, then attended December board meeting.* **REAP:** NODA: Worked with Smallwood on REAP questions, monitorings, various processes, etc. Discussed with Smallwood the REAP awards list for ODOC (for their approval), then a schedule for the REAP awardee training sessions in January. *OEDA: Worked with OEDA staff on questions, closeouts, monitorings, emails, etc. Discussed their REAP awardee training schedule for January.* **Other:** Worked on agenda for NODA board meeting, it was canceled. **Attended** (in person): Helena board meeting; Seiling board meeting; retirement reception at SWODA for Deborah Glasgow and Robin Selman. **Attended** (via Zoom and/or TEAMS): Between Home and Work: How Third Places Helps Build Inclusive Communities workshop (Gulf Coast Economic Development District). **Webinars:** Innovative Development of a Year-round Destination Trail System in a Rural Area (American Trails); New Ideas, New Resilience, New Plans (National Travel Center). **NORTPO/Transportation Planning:** Various discussions with Brock Spencer and Payton Herron on maps, data, plans, RTPO meetings, etc. **Attended** (in person): NORTPO technical committee meeting; Community Transportation meeting. **Attended** (via Zoom and/or TEAMS): KDOT Heartland Flyer virtual open house. **Webinars:** none. **All Travel:** Burns Flat; Helena; Oklahoma City; Seiling. Enjoyed several days off with family.